



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

019-2428
13 AUG 2019

August 9, 2019

TRAVEL ORDER

No. 984, s. 2019

TO : **EMMA S. MATE**
SEPS
SGOD, Division Office

PURPOSE : Turning Over and Signing of Deed of Donation of 40 Computers from the World Friends of Korea Foundation

DATE OF TRAVEL : August 13, 2019

VENUE/PLACE : Zamboangita District

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

- _____ : Registration/Transportation and other expenses
- _____ : Transportation
- _____ : Per Diems
- _____ : On official time/business only
- _____ : Charged to personal funds
- : Transportation/per diem and other incidental expenses incurred shall be charged to School MOOE/Regional HRDD Funds and other local funds.

For the Schools Division Superintendent:

NILITA CRAGAY, Ed. D.
8/8/19 OIC-ASDS
Office in Charge

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)