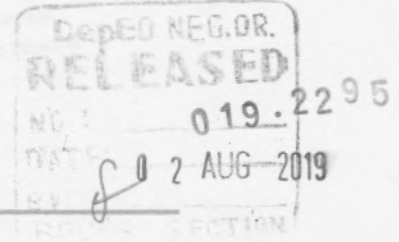


1-0 # 936



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



August 1, 2019

MEMORANDUM TO :

1. Remylin V. Gao-gao – ITO I, Division Office
2. Dae P. Habalo – SEPS, Division Office
3. Alfredo L. Ticon Jr. – ICT Unit Division Office
4. Deovenson I. Veracruz – Web Developer, ICT Unit

(Thru the PSDS)

5. Elmar G. Cabrera - Web Developer, ICT Unit
6. Nathaniel E. Lajot Jr. – Web Developer, ICT Unit
7. Jetril I. Labajo – Graphic Designer, ICT Unit

RESEARCH TRACKING SYSTEM - TESTING AND DEBUGGING

1. You are hereby directed to attend the Research Tracking System - Testing and Debugging on August 15-17, 2019. Venue will be announced later.
2. Expenses for meals and accommodation shall be charged against local funds (division) while transportation and other incidental expenses are chargeable against local funds / School MOOE. All expenses incurred relative to this activity are subject to the usual accounting rules and regulations.
3. Non-teaching personnel shall earn a one (1) day Compensatory Overtime Credit (COC) and teaching personnel are entitled to one (1) day service credit upon submission of duly accomplished DTR and accomplishment report for the services rendered on August 17-Saturday.
4. This serves as **Travel Order**.
5. For the information, guidance and strict compliance of all concerned.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

8/1/19