



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

August 1, 2019

TRAVEL ORDER
NO. 935 s. 2019

TO: DENNIS BADOY PINO
School DRRM Coordinator
Pinayon-an ES, Mabinay 4

RUBY ANN L. HISOLER
School DRRM Coordinator
Balugo NHS, Valencia

PURPOSE: To assist in the preparation of training materials and slide decks for the Psychological First Aid Training

DATE OF TRAVEL: August 7-8, 2019

VENUE: SDO Negros Oriental, Dumaguete City

RELEASED
NO: 019-2294
DATE: 2 AUG 2019
BY: *[Signature]*
SECUR. SECTION

ALLOWED/CHARGED TO: (School MOOE subject for usual accounting and auditing rules and regulations)

- _____ : Registration/Transportation and other expenses
- _____ : Transportation/per diems
- _____ : On official time/business only
- x : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

8/1/19



July 25, 2019

DIVISION MEMORANDUM

No. 449 s. 2019

PSYCHOLOGICAL FIRST AID (PFA) TRAINING

TO : Assistant Schools Division Superintendents
SGOD and CID Chiefs, Education Program Supervisors/Division Coordinators
Section Heads / Education Programs Specialists
Public Schools District Supervisors/Districts-In-Charge
Public Elementary and Secondary School Heads

1. The Schools Division of Negros Oriental through the Division Disaster Risk Reduction and Management (DRRM) will be conducting a 3-Day Psychological First Aid (PFA) Training on August 9-11, 2019 at the venue to be announced later. This training is an effective strategy in responding to disasters and emergencies and to help learners and personnel who experienced traumatic event to release and validate their feelings and emotions and cope with their current situation.
2. The objectives of this training are as follows:
 - Empowered participants with skills and knowledge to provide Psychological First Aid (PFA) to affected DepEd personnel and learners;
 - Developed initial referral pathways for support;
 - Empowered participants with skills to recognize signs and symptoms of stress; and
 - Explores ways of reducing stress and providing peer support.
3. See attached list for the participants of this training.
4. Trainers, Facilitators and members of each committees are requested to attend the planning conference on August 6, 2019, 8:00 AM at the venue to be announced later.
5. Teacher-participants must leave activities for the class to do while attending the seminar and school heads must see to it that another teacher can handle the class.
6. Participating teachers are entitled to Service Credits and Compensatory Overtime Credits (COC) for Non-teaching personnel as provided in DepEd Order No. 53 s. 2003 entitled, "Updated Guidelines on Grant of Vacation Service Credits to Teachers".
7. Participants must pre-register online through tms.depednodis.net/register and enter the training code **6673F1A29C**.
8. Travelling and other incidental expenses of the participants shall be chargeable against school MOOE/local funds while meals, snacks and accommodation will be charged against DRRM Funds all subject to the usual accounting rules and guidelines.
9. For immediate dissemination and compliance.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

[Handwritten Signature]

7/25/19

26 JUL 2019