



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
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FILED NEG. OR.
RELEASED

019-2083

22 JUL 2019

July 18, 2019

TRAVEL ORDER
No. 867 s, 2019

TO: **REMYLIN V. GAO-GAO**
ITO I, Division Office

PURPOSE: To attend the 3rd Operational Meeting/ Workshop on ICT/DCP Concerns of 2019 in Dapitan City.

DATE OF TRAVEL: August 27-30, 2019.

ALLOWED/ CHARGED TO: (Division MOOE/Local funds subject to the usual accounting and auditing rules and regulations)

_____ : Registration/ Transportation and other Incidental Expenses
_____ / _____ : Transportation & other Incidental Expenses
_____ : Incidental Expenses
_____ : Per Diem

WILFREDA D. BONCALOS, Ph.D., CESO V
Schools Division Superintendent

7/22/19



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUL 16 2019


REGIONAL MEMORANDUM

No. **0375**, s. 2019

3RD QUARTER OPERATIONAL MEETING/WORKSHOP ON ICT/DCP CONCERNS

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

1. The Department of Education through the Information and Communications Technology Service (ICTS) will conduct an **Operational Meeting/Workshop on ICT/DCP Concerns for the 3rd Quarter of 2019** with all Regional and Division Information Technology Officers (ITOs) on **27 to 30 August 2019** within **Dapitan City**.
2. *All ITOs are required to attend the said meeting/workshop and to bring their own laptop (Windows 10 OS) and 1TB external hard drive specifically for the OER Training on Thursday, 29 August 2019 (Day 2).*
3. Accommodation, meals and training materials of the participants will be covered by ICTS.
4. Transportation, incidental and other expenses relative to the conduct of this activity shall be charged against the participants' local funds subject to the usual accounting/auditing rules and regulations.
5. Participants are requested to confirm their participation on or before August 2, 2019 through <http://bit.ly/ito-q3-meeting-2019>.
6. Earliest hotel check-in is on August 27, 2019 and first meal to be served is dinner on the 27th. Check out and last meal to be served will be lunch on August 30, 2019.
7. Immediate and wide dissemination of this memorandum is desired.


SALUSTIANO T. JIMENEZ, LLB, CESO V
Director III
OIC-Regional Director

IAJ/ICTU/JPJ



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihiran

COA MEMO 14-0719-0027

MEMORANDUM

03 July 2019

**For: BARM Minister for Basic, Higher, and Technical Education
Regional Directors
Schools Division Superintendents
Regional and Division IT Officers**

Subject: 3rd QUARTER OPERATIONAL MEETING/WORKSHOP ON ICT/DCP CONCERNS

The Department of Education (DepEd) through the Information and Communications Technology Service (ICTS) will conduct an Operational Meeting/Workshop on ICT/DCP Concerns for the 3rd Quarter of 2019 with **all Regional and Division Information Technology Officers (ITOs)** on **27 to 30 August 2019** within **Dapitan City**.

ICTS will cover the management of the event (including the function room, food, materials, board and lodging) for the attendees. Travel expenses will be charged to local funds, subject to the usual accounting/auditing rules and regulations.

All ITOs are required to attend the said meeting/workshop and to bring their own laptop (Windows 10 Operating System) and 1 TB external hard drive specifically for the OER Training on Thursday, 29 August 2019 (Day 4).

For confirmation of participation latest 02 August 2019, please access the link: <http://bit.ly/dep-03-meeting-2019>. Kindly take note that the earliest hotel check-in is on 27 August 2019. First meal to be served is dinner on 27 August 2019 and check-out and last meal will be lunch on 30 August 2019.

For any clarifications with regard to the event, please email your concerns at coadmin@deped.gov.ph.

Please see attached program and list of participants for reference.

For appropriate action and immediate dissemination.

ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

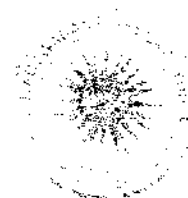
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Department of Education, Central Office, Mendoc Avenue, Pasig City
Room 519, Mahon Building, Mobile: +63-26631071-2 Landline: +6326337203, +6326375207
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**3rd Quarter Operational Meeting/Workshop on ICT/DCP Concerns
Within Dapitan City**

OPERATIONAL PROGRAM (as of 03 July 2019)

Day/Time	Activity	Focal Person
27 August 2019, Tuesday (Day 0)		
02:00PM - 05:00PM	Check-in	
05:00PM - 05:30PM	Registration	
05:30PM onwards	Dinner	
06:00PM - 08:00PM	DIV - RITOs Meeting	
28 August 2019, Wednesday (Day 1)		
06:00AM - 08:00AM	Breakfast	
08:00AM - 08:30AM	Registration	
08:30AM - 09:00AM	Opening Prayer and National Anthem	Host Region IX
	Welcome Remarks	
09:00AM - 9:30AM	Region IX Best Practices	
9:30AM - 10:30AM	Session with the Undersecretary	USec. Alain Pascua, OUA
	ICTS Accomplishments & 2019	
10:30AM - 10:45AM	Direction Setting	Dir. Abram Aband, ICTS
10:45AM - 11:00AM	DCP Monitoring Tool	
11:00AM - 12:00NN	USD Updates	Encarnacion Escudero ITO III, Chief, USD
12:00NN - 01:00PM	Lunch	
01:00PM - 03:30PM	SDD Updates	Clarisse Liguas ITO II, OIC, SDD
03:30PM - 05:00PM	TID Updates	Ofelia Algo ITO III, Chief, TID
06:00PM - 10:00PM	Dinner cum Socials	
29 August 2019, Thursday (Day 2)		
06:00AM - 08:30AM	Breakfast	
08:30AM - 09:00AM	Recap	Pre-selected Region
09:00AM - 10:00AM	ICT Integration in the K-12 Curriculum	Mark Anthony Sy STA IV, OUA
10:00AM - 12:00NN	OER Training	
12:00 NN - 01:00PM	Lunch	
01:00PM - 05:00PM	OER Training	Mark Anthony Sy STA IV, OUA
06:00PM onwards	Dinner	
30 August 2019, Friday (Day 3)		
08:00AM - 10:00AM	Association of IT Officers' By-Laws and Election	Arthur Aquino President, ITO ASPH
10:00AM - 11:30AM	ICT Coordinators' Duties & Responsibilities	
11:30AM - 12:00NN	Closing Ceremony	Pre-selected Region
12:00NN onwards	Check-out	





**3rd Quarter Operational Meeting/Workshop on ICT/DCP Concerns
Within Dapitan City**

LIST OF TARGETED PARTICIPANTS

Regional IT Officers (RITOs)	Division IT Officers (DITOs)	No. of Participants
Cordillera Administrative Region (CAR)	8	9
National Capital Region (NCR)	16	17
Ministry of Basic, Higher and Technical Education Bangsamoro Autonomous Region in Muslim Mindanao (MSHTE-BARMM)	9	10
Region 1	14	15
Region 2	9	10
Region 3	20	21
Region 4-A (CALABARZON)	21	22
Region 4-B (MIMAROPA)	7	8
Region 5	13	14
Region 6	20	21
Region 7	19	20
Region 8	13	14
Region 9	9	10
Region 10	14	15
Region 11	11	12
Region 12 (SOCCSKSARGEN)	9	10
Region 13 (CARAGA)	12	13
Total No. of Regional and Division ITOs		241

