



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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#841

**MEMORANDUM**

**TO :** DR. FAY C. LUAREZ, OIC-ASDS  
DR. NILITA L. RAGAY, OIC-ASDS  
DR. BEDA JOVENCIANA A. DAVAD, PSDS  
DR. NONALE Q. RESOOR, DEPS  
DR. EMMA S. MATE, SEPS  
MRS. DAE P. HABALO, SEPS  
MR. DENNIS CHARL F. ANDALAJAO, SEPS  
DR. LUCRESIA NICOLAS, Principal  
MRS. ELVIRA DIONES, Principal  
MRS. KARLA P. ANTONIO, EPS II  
MR. NORBERTO BANATANTO, ADAS II

**FROM :** WILFREDA D. BONGALOS Ph.D., CESO V  
Schools Division Superintendent *[Signature]*

**SUBJECT :** COORDINATION MEETING FOR THE ESIIP RE-ORIENTATION

**DATE :** July 16, 2019

1. You are hereby requested to attend a Coordination Meeting on July 17, 2019, Wednesday, 8:00 in the morning at the SDS Conference Room.
2. Details on the Re-orientation of the Enhanced School Improvement Plan and the School Report Card will be discussed.
3. Travelling and other expenses shall be charged against School MOOE/local and other local funds subject to the usual accounting and auditing rules and regulations. *7/16/19*
4. This serves as TRAVEL ORDER.
5. For information and compliance.