



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

RELEASED
NO: 019-1834
DATE: 02 JUL 2019
BY: 6
RECORD SECTION

H-157

July 2, 2019

MEMORANDUM TO:

MA. JENNIFER P. PIODOS	Accountant III
LYDIA D. CACAS	Budget Officer III
RUSSEL V. KHO	AO II
ERIC J. RETES	AO II
LIZBETH VALENCIA	ADAS III
LOREFE VENTURA	ADAS III
MARICEL PONTIÑELA	ADAS III
ROSEMARIE CIMA FRANCA	ADA I – Provident / EPIP Fund

1. You are hereby directed to attend the Regional Seminar/Workshop on the Preparation of CY 2019 Mid-Year Financial Reports on July 8-12, 2019 at DepEd Ecotech Center.
2. Activities will begin immediately on July 8, 2019 and the first meal to be served will be morning snacks of the same day. The last meal to be served will be afternoon snacks of July 12, 2019.
3. Travelling and incidental expenses relative to the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
4. For your information and guidance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

Tel. Nos: (035) 225-2838 / 225-0667 / 422-7644 (Division Supt's Office), (035) 225-1622 (C/O), (035) 225-1623 (Legal Section), (035) 225-6180 (SGOD), (035) 422-7643 (Cash Section), (035) 422-8511 (Planning Section), (035) 225-6987 (Records Section), (035) 422-5283 (Admin. Section), (035) 422-0267 (Personnel Section), (035) 225-2376 (Guard/Medical/Dental Sections), (035) 225-7012 (Education Services Section), (035) 225-1640 (Acct. Budget Section), (035) 422-3921 (Supply Section)



REPUBLIKA NG PILIPINAS
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KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUN 24 2019

REGIONAL MEMORANDUM
No. 0331, s. 2019

REGIONAL SEMINAR/WORKSHOP ON THE PREPARATION OF CY 2019 MID-YEAR FINANCIAL REPORTS

To: Schools Division Superintendents
Regional Office Finance Division personnel
Division Office Budget Officers
Division Office Finance Personnel
All Others Concerned

1. This Office, through the Finance Division, will conduct the Regional Seminar/Workshop on the Preparation of CY 2019 Mid-Year Financial Reports on July 8-12, 2019 at DepEd Ecotech Center Pavillon as a preparatory activity for the National Seminar/Workshop on the Preparation of CY 2019 Mid-Year Financial Reports on July 21-26, 2019.
2. To ensure that the DepEd Regional Office VII will be able to comply with the mandate of DepEd Central Office for the deadline submission which will be on July 25, 2019, this Office hereby reiterates that all Division participants are expected to produce and submit all necessary reports by July 12, 2019, Friday. This is done to allow the Regional Office personnel time to analyze the consolidated reports.
3. All reports submitted are expected to be system generated. Financial reports must be eFRS generated and all budgetary reports must be BMS generated. Divisions failing to comply with the requirement are to submit a written explanation for the delayed or non-submission of the required report to be signed by the Schools Division Superintendent.
4. Each Schools Division Office (SDD) is expected to have a maximum of 10 participants to assist in report generation and consolidation. SDOs are expected to send their list of participants via e-mail to depd7budget@yahoo.com not later than June 28, 2019. Please indicate gender of participants in the listing to facilitate rooming.

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4357
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



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5. No registration fee will be collected for the said activity. All expenses relative to the conduct of the said activity shall be chargeable against the Regional Office MOOE funds while the travelling expenses of the participants will be chargeable against their respective local funds.
6. Activities will begin immediately on July 8 and the first meal to be served will be morning snacks of the same day. The last meal to be served for the said seminar will be afternoon snacks of July 12, 2019.
7. For further concerns or queries, please coordinate with Maria Loreen Ayuda thru contact no. 256-2375.
8. Strict compliance to this Memorandum is expected.

Juliet A. Jeruta
JULIET A. JERUTA, Ph.D., CESO IV
Director IV

IAJ/SHS/mla

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