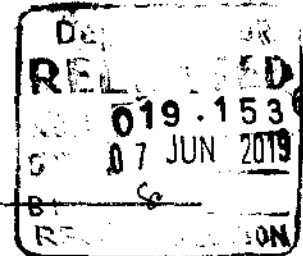




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net



June 6, 2019

**TRAVEL ORDER**

No. 635, s. 2019

TO : **MS. KATHERINE Y. SEDILLO**  
**DEPS – Kindergarten/ SPED**

OFFICE : This Division

PURPOSE : To attend the meeting with the **Provincial Council on Disability Affairs** and the conduct of the **One-Day Planning Conference for All District SPED Coordinators**

DATE OF TRAVEL : June 10-11, 2019

VENUE/PLACE : Bethel Guest House, Dumaguete City (June 10)  
Amlan CS SPED Class, Amlan, Negros Oriental (June 11)

**ALLOWED/CHARGED TO:** *(Division MOOE/local funds subject to the usual accounting and auditing rules and regulations).*

  X   : Transportation and other incidental expenses  
       : Accommodation

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent

6/6/19



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

May 29, 2019

**DIVISION MEMORANDUM**

Number 321, s.2019


31 MAY 2019  
*for*

**ONE-DAY PLANNING CONFERENCE FOR ALL DISTRICT SPED COORDINATORS**

**TO:** Asst. Schools Division Superintendents  
Chiefs, CID & SGOD  
Division Education Program Supervisor/Division Coordinator  
PSDSs/ DICS  
SEPS/EPS  
Public Elementary & Secondary School Heads  
All Others Concerned

1. Please be informed that you are to attend a One-Day Planning Conference for all SPED Coordinators on Tuesday, June 11, 2019 at Amlan C/S SPED Class, Amlan, Negros Oriental.
2. This orientation aims to:
  - a. Provide updates on the past years NDPR celebration;
  - b. Provide opportunities to share best practices/ appropriate activities / for the celebration;
  - c. Organize working committees.
3. Participants are required to bring report on the Updates and participation of SPED activities including the NDPR Celebration done in both School and District. This will be the basis for the coming Division NDPR celebration. Tentative enrollment for SY 2019-2020 shall be included in the required reports for submission.
4. PROXY is NOT ALLOWED during the said conference.
5. This serves as your TRAVEL ORDER.
6. Expenses for lunch and snacks of the participants shall be charged against GAD funds while travel and other incidental expenses incurred are chargeable against local/School/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. For your information and guidance.

For the Schools Division Superintendent:

  
RACHEL B. RICARDAL, Ed. D.  
Chief, SGOD  
Office In-Charge  
5/29/19