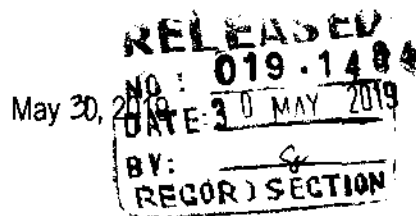




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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MEMORANDUM TO:

MR. JOSEPH ANTHONY JUNTILLA	-	BACONG DISTRICT
MS. CHARISS SIPLON	-	SIBULAN DISTRICT
MR. JERRY MAR VADIL	-	ZAMBOANGUITA DISTRICT
MR. TRISTAN JAMITO	-	VALENCIA DISTRICT
MR. JERIC OZOA	-	STA. CATALINA DISTRICT
MR. MARK DAVE VENDIOLA	-	NOHS
MR. JOHN ALCIE VALENCIA	-	BACONG DISTRICT
MR. NEIL IAN T. VILLEGAS	-	BACONG DISTRICT

1. You are hereby informed of your attendance to a conference on May 31, 2019 @ 9:00 AM at the SDS Conference Room, Deped, Division Office.
2. Participants are requested to bring laptop, extension wire and final output of the E-Learning Resource Package.
3. Travelling/transportation and other expenses incurred shall be charged against School/Local MOOE funds, subject to the usual accounting and auditing rules and regulations.
4. Everybody is expected to be present on this conference.
5. Participants can avail of a **one (1) day service credit** upon submission of the duly accomplished DTR.
6. This serves as **Travel Order**.
7. For your guidance and compliance.

For the Schools Division Superintendent:


FAY C. LUAREZ, Ed.D., Ph.D., TM
Assistant Schools Division superintendent
Office In-Charge
31 30/19