



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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#541

May 8, 2019

TRAVEL ORDER

TO :

Clair Planferais
MTI, Sta. Catalina District
(In lieu of Mrs. Esterlina B. Paragoso, EPS)

MS. MARY CRES A. BASILIO
Tumampon ES, Ayungon District 1

MS. EMMA L. BAGA
Bindoy District 1

019-1317
14 MAY 2019
8

You are hereby directed to attend the Workshop on the Development of Model Instructional Plan in MAPEH 4 and 7 on May 15 – 19, 2019 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.

Please bring the following:

- a) Grade 4 & 7 Curriculum Guide;
- b) teacher's Guide,
- c) learner's Material
- d) laptop
- e) extension wires; and other
- f) reference materials.

Travel and other incidental expenses incurred shall be charged against school MOOE/local funds while board and lodging will be charged to HRTD funds subject to the usual accounting and auditing rules and regulations.

You are given service credits in accordance with the provision of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003

For reference, please see attached Regional Memorandum No. 0218, s. 2019 and other enclosures.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

5/14/19



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



D: 5/6/19
 APR 30 2019

REGIONAL MEMORANDUM
 No. **0218**, s. 2019

WORKSHOP ON THE DEVELOPMENT OF MODEL INSTRUCTIONAL PLAN IN MAPEH 4 AND 7

To: Schools Division Superintendents

1. This Office through the Curriculum and Learning Management Division will conduct the Workshop on the Development of Model Instructional Plan in MAPEH 4 and 7 on May 15-19, 2019 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The workshop aims to:
 - a. improve competence in developing and utilizing the model Instructional Plans (iPlans);
 - b. enhance competence of Education Program Supervisor in providing instructional supervision; and
 - c. strengthen capacity of DepEd in quality assurance, technical assistance, and monitoring and evaluation.
3. The participants of the said workshop are the Regional and Division MAPEH Supervisors and the selected best/master teachers in MAPEH 4 and 7. They are expected to bring the following:
 - a. Curriculum Guide;
 - b. Teacher's Guide (TG);
 - c. Learner's Material (LM);
 - d. laptop;
 - e. extension wires; and
 - f. other reference materials.
4. Traveling and other incidental expenses incurred by the participants are chargeable against school MOOE/local funds while board and lodging will be charged to HRTD Funds subject to the usual accounting and auditing rules and regulations.
5. The participants shall be entitled to service credits in accordance with the provisions of DepEd Order No. 19, s. 2011, and DepEd Order No. 53, s. 2003. Likewise, non-teaching personnel including management staff shall be provided with Compensatory-Time-Off (CTO) on training days which fall on Saturdays, Sundays, and Holidays per CSC and DBM Joint Circular No. 2, s. 2004.
6. For reference, see attached enclosures.
7. Immediate dissemination of and compliance with this Memorandum is directed.

JULIET A. JERUTA PhD, CESO IV
 Director IV

101/ST/EBE/ipo
 CLMD 19

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433, 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. No.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4347; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 246-2375; 253-8061; 414-7321

Enclosure 1: Allocation of participants per SDO

Division	Education Program Supervisor	iPlan Writer	TOTAL
Bais City	1	1 (Grade 4 Music)	2
Bayawan City	1	1 (Grade 4 Health)	2
Bohol Province	1	2 (Grade 7 Music)	3
Bogo City	1	1 (Grade 7 Arts) 1 (Grade 7 Health)	3
Carcar City	1	1 (Grade 4 PE)	2
Cebu City	1	2 (Grade 4 Arts) 1 (Grade 7 Arts) 1 (Grade 7 Health)	5
Cebu Province	1	3 (Grade 4 PE) 1 (Grade 7 Health) 1 (Grade 7 PE)	6
City of Naga	1	1 (Grade 7 Health)	2
Danao City	1	1 (Grade 7 Health)	2
Dumaguete City	1	1 (Grade 7 Arts)	2
Guihulngan City	1	1 (Grade 4 Health)	2
Lapu-Lapu City	1	1 (Grade 4 Arts)	2
Mandaue City	1	1 (Grade 7 PE)	2
Negros Oriental	1	2 (Grade 4 Music)	3
Siquijor	1	1 (Grade 4 Health)	2
Tagbilaran City	1	1 (Grade 4 Music)	2
Talisay City	1	1 (Grade 7 PE)	2
Tanjay City	1	1 (Grade 7 PE)	2
Toledo City	1	1 (Grade 7 Music)	2
TOTAL	19	29	48

PROGRAM MANAGEMENT TEAM

Program Director	Dr. Juliet A. Jeruta, Regional Director	DepEd RO VII
Asst. Program Director	Dr. Salustiano T. Jimenez, ARD	
Program Managers	Dr. Maria Jesusa C. Despojo, Chief, CLMD Dr. Emiliano B. Elnar Jr., Chief, QAD	
Finance Officer	Mr. Melchor O. Jabol, SAO	
Training Manager	Dr. Juvelyn P. Otero	
Co-Training Manager	Dr. Elaine F. Perfecto	
Secretariat/Logistics Officers	Ms. Loideth S. Edicto Ms. Jeshel R. Baclado	
Technical Staff	Mr. Rommel W. Otero, PDO II, LR	Carcar City Division
Grammarian	Mrs. Eleanor D. Gailardo, MT1	Cebu City Division