



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

March 29, 2019

TRAVEL ORDER

NO. 435, s. 2019

TO : **MS. TITA A. CIMA FRANCA**
Teacher III
Zamboanguita Central School

019-1048
APR 2 2019
S

OFFICE : Division of Negros Oriental

PURPOSE : To attend a sharing session of volunteers and local partner institutions

DATE OF TRAVEL : April 3-5, 2019, 2019

VENUE/PLACE : Iloilo City

ALLOWED/CHARGED TO: **Philippine National Volunteer Service Coordinating Agency (PNVSCA)/Local Government Unit**

: Transportation (**Local Government Unit**)

: Meals and accommodation (**Philippine Volunteer Service Coordinating Agency**)

Note: For the details of your travel, please see attached communication.

Coordinate with your OIC pertaining to your year end activities.

WILFREDA D. BONGALOS, PH.D., CESO V
Schools Division Superintendent

41119



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
Schools Division of Negros Oriental
ZAMBOANGUITA CENTRAL ELEMENTARY SCHOOL
Magsaysay St. Zamboanguita Negros Oriental



March 26, 2019

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent
Division of Negros Oriental
Capitol Area, Dumaguete City

Thru: JEANNY M. ABEJERO, Ed.D.
SPII/ District In-Charge
Zamboanguita District
Zamboanguita, Negros Oriental

Madam:

I hereby request for a travel order for Tita A. Cimafranca, Teacher III and School Korean International Corporation Agency (KOICA) Coordinator of Zamboanguita Central Elementary School, Zamboanguita District to attend to a sharing session of volunteers and local partner institutions on April 3 (2:00 P.M) to April 5 (12:00 NN), 2019 in Iloilo City.

Meals and accommodation will be charged by the Philippine National Volunteer Service Coordinating Agency (PNVSCA) while transportation expenses will still be negotiated by the Local Government Unit of Zamboanguita.

Attached is the invitation letter from Joselito C. De Vera, Executive Director of PNVSCA.

I am hoping for the approval of this request.

Thank you very much and more power!

Very truly yours,

TOMAS RAGLIN D. PARTOSA
MT II/ OIC

ZAMBOANGUITA DISTRICT

RECEIVED

11:10 am
MAR 27 2019

07 March 2019

MR. ARVIN J. BUSICO

School Principal II

Zamboanguita Central Elementary School

Magsaysay Street, Poblacion Zamboanguita

Negros Oriental

Dear Principal Busico:

Greetings from PNVSCA!

We would like to invite the supervisor or counterpart staff of your current KOICA volunteer to a Sharing Session of volunteers and local partner institutions on April 3 (02:00PM) to April 5 (12:00 NN), 2019 in Iloilo City, exact venue to be announced.

The Sharing Session aims to provide a venue for sharing and exchanging of experiences and lessons learned, and strengthen linkages and networks among volunteers, LPIs and other stakeholders. Around fifty (50) participants from various international volunteer service organizations (IVSO), local partner institutions (LPI), and representatives from the National Economic and Development Authority (NEDA) regional offices are expected to attend the activity.

As part of the Sharing Session, we would like to request your participant to prepare a **10-minute presentation** on your experience as an LPI. Attached are the following documents for your guidance: Presenter's PPT Guide and tentative program of

PNVSCA shall cover the cost for meals and accommodation of the participant for 3 days and 2 nights. We request that the transportation expenses or any other expenses incurred by the participant be borne by your organization.

Please email the accomplished confirmation slip below to monitoring@pnvsca.gov.ph on or before 20 March 2019. Ms. IZA ALCANTARA of this Agency shall coordinate with your office regarding this matter.

We look forward to your participation. Thank you.

Very truly yours,

JOSELITO C. DE VERA
Executive Director

Monitoring and Evaluation Unit
Program Coordination, Monitoring and Evaluation
Division
Philippine National Volunteer Service Coordinating
Agency
G/F Sugar Center, North Avenue, Diliman, Quezon City
Tel: (02) 453-4726; fax: (02) 927-6847



01 March 2019

MR. ARVIN J. BUSTICO
School Principal I
Lantawanpala Elementary School
Magwayan Street, Lantawan, Lantawan, Cebu