



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.depednegor.net

019-0692  
 RECORDED  
 e

March 4, 2019

**TRAVEL ORDER**  
 NO. 019 s. 2019

**TO:** **EMMA SOJOR-MATE**  
 SEPS

**OFFICE:** **Schools Governance and Operations Division**

**PURPOSE:** To conduct monitoring of SGOD programs and projects and to follow-up PTA activities of the schools.

**DATE OF TRAVEL:** **March 5,6/ 2019**

**VENUE:** Valencia and Bacong Districts

**ALLOWED/CHARGED TO:** (SCHOOL MODE subject for usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration/ Transportation and other expenses
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Per diems
- \_\_\_\_\_ : On official time/business only
- \_\_\_\_\_ : Transportation/per diem & other incidental expenses

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
 Schools Division Superintendent  
 3/4/19