

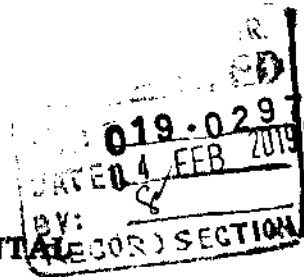
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Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net



February 1, 2019

**TRAVEL ORDER**

**TO : MELCHOR A. DUEÑAS**  
Project Development Officer II

**SUBJECT: Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA) of Learning Resources**

You are hereby directed to attend Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA) of Learning Resources on February 4-9, 2019 at the Hotel Conchita, Guillermo-Yakapin Ext. Sts., Cagayan De Oro City as per Regional Memorandum No. 72, s. 2019 dated January 31, 2019 signed by Salustiano T. Jimenez, OIC-Regional Director.

All travelling board and lodging, and other incidental expenses of the participants will be charged to BLR Funds. Travelling funds will be downloaded to regional offices after the submission of the Certificate of Acceptance. In cases where the downloaded funds cannot cover the total travel expenses of the participants, local funds are recommended to be used to augment the amount, subject to usual accounting and auditing rules and regulations.

Please be guided accordingly.

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent 2/1/19



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
NO. 072, s. 2019

JAN 31 2019

**Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA)  
of Learning Resources**

1. There will be a Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA) of Learning Resources on February 4 – 9, 2019 (inclusive of travel time) at the Hotel Cochita, Guillermo – Yacapin Ext. Sts., Cagayan de Oro City.
2. The following are the objectives of the training workshop:
  - a. To orient participants on Quality Assurance and IPR processes of Learning Resources;
  - b. To discuss the enhanced processes and facilities in the LR Portal;
  - c. To present the re-develop LRMDS Framework; and
  - d. To develop appreciation and deeper understanding on the corresponding roles and responsibilities of each DepEd position in LRMD unit under CID and CLMD offices.
3. Participants to this workshop are Regional LRMDS Teaching Aid Specialist (TAS) and Division LRMDS Project Development Officer II (PDO II). The Program of Activities is attached for your reference. Participants are requested to bring a laptop, electrical extension cord and a printed sample of a locally developed learning resource.
4. Board and lodging of the participants will be shouldered by the BLR while travel expenses are chargeable against 2018 BLR Funds which shall be downloaded to their respective region or division upon submission of a certificate of acceptance. All expenses incurred are subject to the usual accounting and auditing rules and regulations. Kindly fill-out the attached confirmation slip and certificate of acceptance and send it through fax (02) 634-1054 or email at [eric.labre@deped.gov.ph](mailto:eric.labre@deped.gov.ph). Also, participants are required to register online at <http://deped.in/A90536k> on or before February 1, 2019.
5. Immediate dissemination of and compliance with this Memorandum is directed.

**SALUSTIANO T. JIMENEZ**

OIC, Asst. Regional Director

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FIAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESQ 2015: Kamapagan ng Lahat, Pamanaganan ng Lahat"*



Republic of the Philippines  
Department Of Education

**BUREAU OF LEARNING RESOURCES**

Ground Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City

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634-1054 \* 634-1072 \* 634-0901



*Office of the Director*

January 25, 2019

**DR. JULIET A. JERITA**  
OIC- Regional Director  
DepEd Regional Office VII  
Sudlon, Lahug, Cebu City

Dear Dir. Jerita:

The Department of Education (DepEd) through the Bureau of Learning Resources – Quality Assurance Division (BLR-QAD) will conduct a *Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA) of Learning Resources* on February 4 to 9, 2019 (inclusive of travel time) at the Hotel Conchita, Guillermo – Yacopin Ext. Sts., Cagayan de Oro City. In this connection, we are requesting the participation of your Regional LRMSD Teaching Aid Specialist (TAS) and LRMSD Project Development Officer II (PDO II) of your respective divisions to serve as participants in the said workshop.

The objectives of this activity are as follows:

1. To orient participants on Quality Assurance and IPR processes of Learning Resources.
2. To discuss the enhanced processes and facilities in the LR Portal.
3. To present the re-develop LRMSD Framework.
4. To develop appreciation and deeper understanding on the corresponding roles and responsibilities of each DepEd position in LRMSD unit under CID and CLMD offices.

The Program of Activities is attached for your reference. Participants are requested to bring the following during the workshop:

- a laptop,
- electrical extension cord, and
- a printed sample of a locally developed learning resource.

Travelling expenses and board and lodging of the participants will be shouldered by the BLR subject to the usual accounting and auditing rules and regulations. The participants' travel expenses shall be downloaded to their respective office (region or division) upon submission of a certificate of acceptance from the requesting office to facilitate the issuance of a SARO. Kindly have the attached confirmation slip and certificate of acceptance filled-out and send it through fax (02) 634-1054 or email at [eric.labre@deped.gov.ph](mailto:eric.labre@deped.gov.ph) on or before February 1, 2019.

Also, participants are required to register online at <http://deped.in/A90538k> on or before February 1, 2019.

For further inquiries about the activity, please contact Mr. Eric Labre, Senior Education Program Specialist, at telephone numbers (02) 634-1054, 631-9294, or cell phone number 0943-3955760.

Thank you very much for your cooperation.

Very truly yours,

  
**EDEL E. CARAG**  
Director III  
OIC – Office of the Director IV

Attach: as stated

**Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA)  
of Learning Resources**

**CONFIRMATION SLIP**

**For: Edel B. Carag**

**Director III, Officer-in-Charge - Director IV**

**Office: Bureau of Learning Resources – Department of Education**

**Fax No. and email address: 634-1054, eric.labre@deped.gov.ph**

**Regional LRMS Teaching Aid Specialist**

| <b>Name</b> | <b>Mobile Number</b> | <b>Email Address</b> |
|-------------|----------------------|----------------------|
|             |                      |                      |

**Division LRMS Project Development Officer II**

| <b>Name</b> | <b>Mobile Number</b> | <b>Email Address</b> |
|-------------|----------------------|----------------------|
| 1.          |                      |                      |
| 2.          |                      |                      |
| 3.          |                      |                      |
| 4.          |                      |                      |
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| 8.          |                      |                      |
| 9.          |                      |                      |
| 10.         |                      |                      |

Date \_\_\_\_\_

**CERTIFICATE OF ACCEPTANCE**

This Office willingly accepts the downloading of funds from the Bureau of Learning Resources to cover for the travel expenses and per diem of the participant/s who attended the *Training Workshop on the Intellectual Property Rights (IPR) and Quality Assurance (QA) of Learning Resources on February 4 to 9, 2019*, subject to the usual accounting and auditing rules.

Signed:

\_\_\_\_\_  
Printed Name and Signature of Regional Accountant / Finance Officer

\_\_\_\_\_  
Printed Name and Signature of Regional Director

*Note Kindly send to the Bureau of Learning Resources at fax number (02) 634-1054 or email to [eric.labre@deped.gov.ph](mailto:eric.labre@deped.gov.ph)*

Department of Education - Bureau of Educational Assessment  
 Division Office - Region 10  
 Division Office - Marikina City

Objectives:

1. Orient participants on Quality Assurance and IPR processes of Learning Resources
2. Discuss the enhanced processes and facilities in the LR portal
3. Present the re-develop LRMSD Framework
4. To develop appreciation and deeper understanding on the corresponding roles and responsibilities of each DepED position in LRMSD unit under CIE and LRMSD office

| Time                    | (Day 1) Mon.               | (Day 2) Tue.   | (Day 3) Wed.   | (Day 4) Thurs.   | (Day 5) Friday.   | (Day 6) Sat.  |  |
|-------------------------|----------------------------|--|--|--|---|---|--|
| 8:00 - 8:15 a.m.        | Travel Time                | <b>Management of Learning (MOL)</b>  |  |  |   |   |  |
| 8:15 - 8:30 a.m.        |                            | <b>Opening Program</b> <ul style="list-style-type: none"> <li>• Philippine National Anthem</li> <li>• Prayer</li> <li>• Introduction of Participants</li> <li>• Welcome Remarks</li> <li>• Statement of Purpose and Workshop Mechanics</li> <li>• House Rules</li> <li>• Picture taking</li> </ul> | <b>Plenary 3: The Redeveloped LRMSD Framework</b>                      | <b>Plenary 4: Processes in the Quality Assurance of Learning Resources</b> | <b>Plenary 6: Quality Assurance of LRs using different Evaluation Tools</b>         | Travel Time   |  |
| 8:30 - 9:00 a.m.        |                            |  |  |  |   |   |  |
| 9:00 - 10:00 a.m.       |                            |  |  |  |   |   |  |
| 10:00 - 10:30           |                            | <b>B R E A K T I M E</b>   |  |  |   |   |  |
| 10:30 - 11:00 p.m.      |                            |  | <b>Plenary 1: Orientation on the Enhanced Learning Resource Portal</b> | <b>Continuation of Plenary 3</b>   | <b>Continuation of Plenary 4</b>  | <b>Workshop 2: Practicum evaluation of LRs using several evaluation tools</b> |  |
| 11:00 - 12:00 p.m.      |                            |  |  |  |   |   |  |
| 12:00 - 1:00            | <b>L U N C H B R E A K</b> |  |  |  |   |   |  |
| 1:00 - 2:00 a.m.        | Registration / Settling in | <b>Plenary 2: IPR and Copyright Processes in Evaluation of Learning Resources</b>  | <b>Continuation of Plenary 3</b>                                       | <b>Plenary 5: The Social Content Guidelines</b>                            | <b>Continuation of Workshop 3</b>   | <b>HOME SWEET HOME</b>  |  |
| 2:00 - 3:00 p.m.        |                            |  |  |  |   |   |  |
| 3:00 - 3:30 p.m.        | <b>B R E A K T I M E</b>   |  |  |  |   |   |  |
| 3:30 - 5:00 p.m.        | Registration / Settling    | <b>Workshop 1: Copyright and Referencing using copyright tools</b>   | <b>Continuation of Plenary 3</b>                                       | <b>Continuation of Plenary 5</b>   | <b>Closing Program</b>  |   |  |
| 5:00 - 7:00 p.m.        | <b>D I N N E R T I M E</b> |  |  |  |   |   |  |
| <b>Expected Outputs</b> |                            | Participants are oriented on the mechanics of the workshop and oriented to copyright evaluation using copyright tools  | Participants are oriented in the enhanced LRMSD Framework              | Participants are oriented in the process of QA                             | Participants are able to Quality Assurance using evaluation tools and different LRs |   |  |