



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

September 23, 2019

**TRAVEL ORDER**

No. 1241 s, 2019

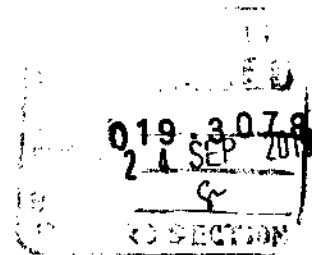
**TO** : **MISS MARIVIC F. CARTAGENA**  
T-II, Zamboanguita District

**OFFICE** : Dep Ed, Division of Negros Oriental

**PURPOSE** : To attend the National Training on Basic Officiating Course  
(Attached. Reg. Memo #491 s. 2019)

**DATE OF TRAVEL** : September 24-27, 2019

**VENUE** : Negros Occidental



**ALLOWED/ CHARGED TO:** (Division / School MOOE/SEF Funds subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/ Transportation and other incidental expenses  
\_\_\_\_\_ : Transportation  
\_\_\_\_\_ : Per Diems  
  X   : Transportation/Per Diem & other incidental expenses

**WILFREDA D. BONGALOS, Ph.D. CESO V**  
Schools Division Superintendent



SEP 17 2019

REGIONAL MEMORANDUM  
 No. 0491, s. 2019


**PARTICIPATION TO THE NATIONAL TRAINING ON BASIC OFFICIATING COURSE**

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. This is in connection with the Memorandum from the Office of the Assistant Secretary for Procurement and Administration dated August 27, 2019 signed by Assistant Secretary Atty. Salvador C. Malana II, relative to the **National Training on Basic Officiating Course** on September 24-27, 2019 in Negros Occidental.
2. This activity aims to capacitate and enhance knowledge and skill of public school teachers and officials in the science and art of sports officiating in ten (10) focused sports.
3. Schools Division Superintendents are advised to identify participants based on the given allocation.

Sports Discipline	Assigned Division		Sports Discipline	Assigned Division	
	Male	Female		Male	Female
Chess	Dumaguete City	Mandaue City	Athletics	Bayawan City	Cebu Province
Sipa/Sepak	Toledo City	Guihungan City	Arnis	Lapulapu City	Carcar City
Dancesport	Danao City	Regional Office	Wushu	Tanjay City	Siquijor
Swimming	Talisay City	Bals City	Futsal	Bogo City	Naga City
Wrestling	Bohol	Negros Oriental	Aero gymnastics	Tagbilaran City	Cebu City

4. Division Sports Coordinators are requested to facilitate in ensuring that the given slots are well represented and participants are provided with the necessary **Travel Authority** signed by the Schools Division Superintendent.
5. For more information, see attached communication.
6. Travelling and other incidental expenses incurred by the participants shall be charged against the Division/School MOOE/SEF/Sports Program fund subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**SALUSTIANO T. JIMENEZ, L.I.B., Ed.D., CESO V**  
 Director III  
 OIC-Regional Director

STJ/TTP

- c. Must be medically and physically fit. Thus, participants are requested to present medical certificate from any government physician that he/she is medically and physically fit.
5. Furthermore, participants are requested to bring their personal sports supplies and equipment (eg. whistle) and to wear proper attire during the conduct of the training. Pregnant women are not advised to attend the training.
6. For registration and administrative arrangements:

DATE	HOTEL ACCOMMODATION	FOOD/ MEAL
<b>REGISTRATION</b>		
September 23 (Monday)	2:00 PM Check in	Dinner
September 24-25	Whole day	Full board
September 27	12 noon Check out	Lunch

7. Expenses for this training such as board and lodging, training kit, honoraria of resource speakers/lecturers, traveling expenses of management staff and resource speakers/lecturers, office supplies, rental of venues and transport vehicles, sports supplies and equipment and other incidental expenses shall be charged against the Physical Fitness and School Sports Competition funds of the 2019 GAA, subject to usual accounting and auditing rules and regulations. However, travelling expenses of participants shall be charged against local funds.
8. For more information, inquiries and submission of recommended list of participants, all concerned may contact telefax number (02) 632-02-60 or through email at [biss.ssda@deped.gov.ph](mailto:biss.ssda@deped.gov.ph). Deadline of submission shall be not later than September 18 2019.
9. For your guidance and strict compliance.

cc: **ALAIN DEL B. PASCUA**  
Undersecretary for Administration

jsbsd



Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

**MEMORANDUM**

**TO : Minister, Basic, Higher, and Technical Education, BARMM  
Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary and Secondary Schools**

**FROM : ATTY. SALVADOR C. MALANA III**  
Assistant Secretary for Procurement and Administration  
Officer-in-Charge, Office of the Director, BLSS

**SUBJECT : NATIONAL TRAINING ON BASIC OFFICIATING COURSE**

**DATE : August 27, 2019**

1. The Department of Education (DepEd) through the Bureau of Learner Support Services - School Sports Division (BLSS - SSD) shall conduct the National Training on Basic Officiating Course on September 24-27, 2019 in Negros Occidental.
2. The training objective is to capacitate and enhance knowledge and skills of public school teachers and officials in the science and art of sports officiating in ten (10) focused sports namely; a) athletics; b) arnis; c) chess; d) sipa/scpak; e) dancesports; f) swimming; g) wrestling; h) wushu; i) aerobic gymnastics; and j) futsal.
3. Two participants (one male and one female) per sports discipline per region, for a total of three hundred forty participants are expected to attend the training.
4. Qualification of participants.
  - a. Participants are preferably MAPEH teachers who are assigned to officiate in the intramurals and district meets; has no formal training in officiating and interested to further enhance their knowledge and skills in officiating their chosen sports discipline.
  - b. Must be forty (40) years old and below.