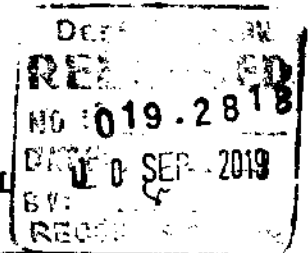




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



September 9, 2019

TRAVEL ORDER
NO. 1134, S. 2019

TO : **NORBERTO L. BANATANTO JR.**
Administrative Assistant II, Planning & Research

PURPOSE : To attend the **TRAINING WORKSHOP ON PLANNING TECHNOLOGIES FOR PLANNING OFFICERS**

PLACE/VENUE : **St. Giles Hotel, Makati City**

DATE OF TRAVEL : **September 17-20, 2019**

ALLOWED/CHARGED TO: (Division MODE funds subject to the usual accounting and auditing rules and regulations)

_____ : Registration
_____ : Meals and accommodation
 : Transportation/per diem & other incidental expenses


WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

Tel. Nos. (035) 225-2633 / 226-0667/422-7644 (Division Supt's Office); (035) 225-1822 (CIO); (035) 225-1623 (Legal Section); (035) 225-8180 (SOO); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Records Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



SEP 06 2019

REGIONAL MEMORANDUM

No. **0464**, s. 2019


**TRAINING WORKSHOP ON PLANNING TECHNOLOGIES FOR
 PLANNING OFFICERS**

TO: Schools Division/City Superintendents

- Attached is a Memorandum from Jesus L.R. Mateo, Undersecretary for Planning, HROD and Field Operations on the conduct of the **Training Workshop on Planning Technologies for Planning Officers** at St. Giles Hotel, Makati City on September 17-20, 2019 (Exclusive of Travel Time).
- Participants to this activity are as follows:

Personnel	No. of Personnel
Regional Representatives 1. Mr. Misael Borgonia 2. Mr. Rey Tan	2
Division Planning Officer (1 per SDO)	19
Resource Persons: 1. Mr. Jess Marlowe Libre 2. Mr. Edmund Ocado, Jr.	2

- Transportation and incidental expenses of participants shall be chargeable against their respective local funds subject to the usual accounting, and auditing rules and regulations.
- This serves as Travel Order for regional participants only.
- For immediate dissemination and compliance.


SALUSTIANO T. JIMENEZ, CESO V
 Director III, OIC-Regional Director

PPRD /ST/ MGB/ecojr

Office of the Director (ORDir), Tel. Nos.: (032) 231-1431; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 258-2375; 253-8061; 414-7321

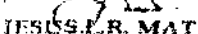
"EFL 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
 Office of the Undersecretary
 OM-PHRODFO-2019-00730

TO: All Regional Directors
 All Schools Division Superintendents
 Regional Chiefs of PPRD
 Regional Planning Officers
 Division Planning Officers
 All others concerned

FROM: 
 JESUS R. MATEO
 Undersecretary

SUBJECT: Training Workshop on Planning Technologies for Planning Officers

DATE: August 14, 2019

To ensure all the educational plans in DepEd are anchored on the attainment of its organizational and learner outcomes of the Department, it should be based on a thorough analysis of the different contexts of our schools. Mostly, this situational analysis spring from the data provided and managed by planning office.

In this light, the Planning and Programming Division - Planning Service (PPD-PS) shall conduct a series of **Training-Workshop on Planning Technologies** aimed to equip the planning officers nationwide on the following: a. Organizing data (strategic), b. Analyzing performance dashboards, c. Prioritization and rapid appraisal tools and techniques, d. Data Projection and, e. Forecast and Estimates of Critical Resources. By the end of the training workshop, the PCs should be able to demonstrate these skills by applying them to their respective regions or divisions.

The said activity will start with **Training of Trainers/Facilitators** consisting of two (2) representatives from each region on August 27-30, 2019 at a venue within Metro Manila. Said *facilitators should come from the rank of nominated participants during the series of capacity building conducted last year on strategic and investment planning (Annex I)*. It shall be followed by the cluster training of division planning officers (1 per SDO) and their respective regional planning officers (1 per RO), and PPRD Chiefs (1 per RO). Schedule and slots per region are reflected below:

Cluster 1: Sept. 3-6, 2019		Cluster 2: Sept. 10-13, 2019		Cluster 3: Sept. 17-20, 2019		Cluster 4: Sept. 24-27, 2019	
RO	PAX	RO	PAX	RO	PAX	RO	PAX
NCR	18	CAR	10	Region VI	22	CARAGA	11
Region IV-A	21	Region I	10	Region VII	21	Region X	20
Region IV-B	9	Region II	11	Region VIII	15	Region XI	13
Region V	15	Region III	22	Region IX	10	Region XII	11
						ARMM	12

Attached is the indicative program schedule for the NTOT and the ensuing Cluster Training for your reference (Annexes 2a & 2b). Program starts officially every Tuesday morning and ends Friday of the same week.

With this, please be mindful of the following administrative arrangements and workshop reminders:

- Check in shall be Day 0 - Monday, one day before each cluster with dinner as first meal.
- Check out is Friday 12:00 noon with lunch as last meal.
- Traveling expenses shall be charge to local funds subject to usual accounting and auditing rules and regulations.
- Bring laptop and extension for the simulation exercises on the planning tools.

Advisory shall be issued on the venue and other technical and administrative details. Expected participants, particularly for the NTOT, may confirm their attendance by filling up the google form through the following link on or before Aug. 22, 2019:

ACTIVITY	CONFIRMATION LINK
National Training of Trainers re: Training Workshop on Planning Technologies	bit.ly/ntotplantechnologiespo
Cluster Training re: Training Workshop on Planning Technologies	bit.ly/clustertrainingplantechnologiespo

For inquiries and concerns, please contact Mr. Piolo Martin Moreno at PPD-PS at telephone number 633-7216 or via email at ps.ppd@deped.gov.ph.

Thank you very much!