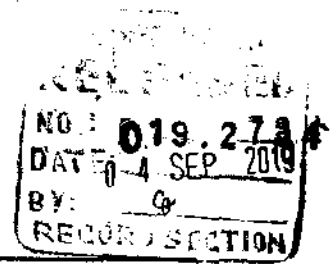




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



August 30, 2019

TRAVEL ORDER

NO. 099, S. 2019

TO : **DAE P. HABALO**
SEPS, Planning and Research

OFFICE: : SGOD

PURPOSE: : **To attend the RESEARCH JOURNAL GUIDELINES VALIDATION WORKSHOP**

DATE OF TRAVEL : September 4-5, 2019

VENUE/PLACE : Santa Cruz, City of Manila

ALLOWED/CHARGED TO: *(Division MOOE funds subject to the usual accounting and auditing rules and regulations)*

_____ : Registration
_____ : Meals and accommodation
 X : Transportation/per diem & other incidental expenses

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

09/02/19

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



Republic of the Philippines
Department of Education
 CENTRAL VISAYAS REGION

Office of the Regional Director

PPRD-2019-003

MEMORANDUM

TO : MR. MISAEL G. BORGONIA, Chief, PPRD
 SCHOOLS DIVISION SUPERINTENDENT of Negros Oriental Division

FROM : SALUSTIANO T. JIMNEZ, LLB, CESO V
 Assistant Regional Director
 OIC- Regional Director
 Office of the Regional Director

SUBJECT: RESEARCH JOURNAL GUIDELINES VALIDATION WORKSHOP

DATE : AUGUST 29, 2019

1. Anent to the attached provisions of Memorandum DM - PHRODFO -2019-00727 from USEC. JESUS L.R. MATEO re: Research Journal Guidelines Validation Workshop activity on September 4 - 5, 2019 at a venue within NCR.
2. This Office hereby informs the identified participants based on attached Annexes 1 and 2 respectively from DepED Region 7 are the following:

No.	Name	Designation	Station
1.	DR. LEO B. ACIBAR	Education Program Specialist II	PPRD
2.	MS. DAE HABALO	Senior Education Program Specialist	SDO - Negros Oriental Division
3.	MS. JOHNNYLINE P. JAGDON	Information Technology Officer I	ORDir

3. As such, participants can check-in at 2:00pm on September 3, 2019 of the activity, and first meal to be served is dinner of the same day. Check-out is at 12:00NN on September 6, 2019, and the last meal to be served is breakfast of the same day.
4. Transportation and incidental expenses of the participants will be charged against local funds, subject to the usual accounting and auditing rules and regulations.
5. To confirm participation of participants, please accomplish the **online registration form** on or August 30, 2019 at the link: <http://journalguidelinesworkshop>
6. For clarification and inquiries, please contact the Planning Service-Policy Research and Development Division (PS-PRDD) through email at ps.prd@deped.gov.ph or through tel. no. (02) 635-3976 and Policy Planning and Research Division (PPRD) with email: pprdro7@deped.gov.ph through tel. no. (32) 233-9030.
7. For your appropriate action and guidance.

Annexes:

1. Memorandum DM-PHRODFO -2019-00729
2. Target Participants
3. Indicative Program

STJ/MGB/LRA/2019




Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

MEMORANDUM
DM-PHRODFO-2019- 00729

TO: Minister of Basic, Higher and Technical Education, BARMM
All Regional Directors
Schools Division Superintendents, SDOs of Ilocos Sur,
Quirino, Nueva Ecija, Laguna, Palawan, Masbate, Negros
Occidental, Negros Oriental, Eastern Samar, Zamboanga del
Norte, Bukidnon, Compostela Valley, North Cotabato, Surigao
del Norte, Kalinga, Muntinlupa City, and Basilan

FROM: 
JESUS L.R. MATEO
Undersecretary

SUBJECT: Research Journal Guidelines Validation Workshop

DATE: 15 August 2019

The Department of Education continues to strengthen the culture of research in basic education as we move toward evidence-based decision-making. In support of this mandate, DepEd established research management processes in the department through the issuance of DO No. 16, s. 2017 or the *Research Management Guidelines*. As part of the policy's provisions to provide research support mechanisms to DepEd personnel, the Department through the Planning Service-Policy Research and Development Division (PS-PRDD) procured online research journal to provide readily accessible sources of education and education-related literature to DepEd researchers.

To provide guidance and mechanisms in accessing the online research journal at the region and schools divisions, PS-PRDD drafted the *Guidelines on the Use of DepEd-Procured Online Research Journal Subscriptions*. To validate the draft policy, a **validation workshop** will be conducted with all regional research coordinators, schools division research coordinators from the seventeen (17) target schools divisions, and three (3) selected representatives from the Information and Communications Technology Unit (RO) on **September 4-5, 2019** at a venue within NCR. Particularly, the workshop aims to:

1. Validate the contents of the draft Research Journal Subscription Usage Guidelines;
2. Develop implementation plans for each implementing office; and
3. Identify issues and concerns relating to the implementation of access to the research journal subscription

The list of target participants and indicative program of activities are attached as **Annexes 1 and 2**, respectively. Also, please be reminded of the following administrative matters:

PS-PRDD/34

DepEd Complex, Marikina Ave., Pasig City 1600 ☎ 633-7206/636-6549 📠 631-8494 🌐 www.deped.gov.ph

1. Participants can check-in at 2:00 PM on 03 September 2019 of the activity, and first meal to be served is dinner of the same day. Check-out is at 12:00 NN on 06 September 2019, and the last meal to be served is breakfast of the same day; and
2. Transportation and incidental expenses of the participants will be charged against local funds, subject to the usual accounting and auditing rules and regulations.
3. To confirm participation of attendees, please accomplish the online registration on or before 30 August 2019 at the link : bit.ly/journalguidelinesworkshop

For clarification and inquiries, please contact the Planning Service-Policy Research and Development Division (PS-PRDD) through email at ps.prd@deped.gov.ph or through telephone number (02) 635-3976.

For your appropriate action. Thank you.

Annexes:

- 1 - Target Participants
- 2 - Indicative Program

PS-PRDD/01

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Annex 1
List of Participants

PARTICIPANT	RO/SDO
All Regional Research Coordinators (17)	All Regions
Schools Division Research Coordinators (17)	<ol style="list-style-type: none"> 1. Ilocos Sur (RO I) 2. Quirino (RO II) 3. Nueva Ecija (RO III) 4. Laguna (CALABARZON) 5. Palawan (MIMAROPA) 6. Masbate (RO V) 7. Negros Occidental (RO VI) 8. Negros Oriental (RO VII) 9. Eastern Samar (RO VIII) 10. Zamboanga del Norte (RO IX) 11. Bukidnon (RO X) 12. Compostela Valley (RO XI) 13. North Cotabato (RO XII) 14. Surigao del Norte (CARAGA) 15. Kalinga (CAR) 16. Muntinlupa City (NCR) 17. Basilan (BARMM)
ICT Coordinators (RO) (3)	<ol style="list-style-type: none"> 1. Region III 2. Region VII 3. Region IX
PS-PRDD (6)	

PS-PRDD/Cay

Annex 2
Indicative Program of Activities

Validation of Research Journal Subscription Usage Guidelines with Implementing Offices

Indicative Program		
TIME	ACTIVITY	IN-CHARGE
DAY 1 (September 4, 2019)		
8:00 - 8:30 AM	Registration	PRD-PS
8:30 - 8:45 AM	Opening Program - Philippine National Anthem - Opening Prayer	PRD-PS
8:45 - 9:00 AM	Welcome Remarks	PRD-PS
9:00 - 9:15 AM	Presentation of participants	PRD-PS
9:15 - 9:30 AM	Photo Opportunity	All concerned
9:30 - 9:45 AM	HEALTH BREAK	All concerned
9:45 - 11:00 AM	Research Journal Implementation Guidelines	PRD-PS
11:00 AM - 12:00 NN	WORKSHOP 1: Validation of Implementation Guidelines	Participants
12:00 - 1:00 PM	LUNCH	
1:00 - 3:00 PM	Continuation of Workshop 1	
3:00 - 3:30 PM	HEALTH BREAK	
3:30 - 5:00 PM	WORKSHOP 1 (continued) Presentation of Workshop Outputs	Participants
DAY 2 (September 5, 2019)		
8:00 - 8:30 AM	Preliminaries - Energizer - Recap	PRD-PS
8:30 - 9:30 AM	WORKSHOP 2: Implementation Plan <i>(To include identification of challenges and strategies)</i>	Participants
9:30 - 10:00 AM	HEALTH BREAK	
10:00 AM - 12:00 NN	Continuation of Workshop 2	Participants
12:00 - 1:00 PM	LUNCH	
1:00 - 2:30 PM	Presentation of Workshop Outputs	Participants
2:30 - 3:00 PM	Synthesis and Ways Forward	PRD-PS
3:00 - 3:30 PM	HEALTH BREAK	
3:30 - 4:00 PM	Closing Program	PRD-PS

PS-PRD/City

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Republic of the Philippines
Department of Education

Office of the Director - Planning Service

ADVISORY

1. This refers to the Memorandum from the Office of the Undersecretary for Planning, Human Resource and Organizational Development, and Field Operations (DM-PHRDFO-2019-00729) dated August 15, 2019 with the subject "Research Journal Guidelines Validation Workshop".
2. Please kindly be advice of the following details of the activity:

Venue: Swiss-Belhotel Bluelane, 609 Tomas Mapua St, Santa Cruz, City of Manila
Check-in: 03 September 2019; 2:00 PM; First meal - Dinner
Check-out: 06 September 2019; 12:00 NN; Last meal - Breakfast
3. Participants are further requested to bring laptops for use in the workshop.
4. Transportation and other incidental expenses incurred shall be charged against local funds while board and lodging shall be charged to the Policy Research Program 2019 (PRP) fund subject to the usual accounting and auditing rules and regulations.
5. Attached is the updated indicative program and vicinity map for your reference.
6. For clarification and inquiries, please contact the Planning Service-Policy Research and Development Division (PS-PRD) through email at ps.prd@deped.gov.ph or through telephone number (02) 635-3976.


ROGER B. MASAPOL
Director IV



Republic of the Philippines
Department of Education

Office of the Director - Planning Service

INDICATIVE PROGRAM

TIME	ACTIVITY	IN-CHARGE
DAY 1 (September 4, 2019)		
8:00 – 8:30 AM	Registration	PRD-PS
8:30 – 8:45 AM	Opening Program - Philippine National Anthem - Opening Prayer	PRD-PS
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1:00 – 3:00 PM	Continuation of Workshop 1	
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1:00 – 2:30 PM	Presentation of Workshop Outputs	Participants
2:30 – 3:00 PM	Synthesis and Ways Forward	PRD-PS
3:00 – 3:30 PM	HEALTH BREAK	
3:00 PM – 4:00 PM	Closing Program	PRD-PS



Republic of the Philippines
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VICINITY MAP

