



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

January 3, 2020

**MEMORANDUM TO:**

MA. JENNIFER P. PIODOS	- Accountant III
LYDIA D. CACAS	- Budget Officer III
KEVIN B. SAMSON	- ADAS III
KAREN I. CUAJAO	- ADAS III
MARIA SUZETTE N. CATUBAY	- ADAS III
ERIC J. RETES	- AD II
LIZBETH VALENCIA	- ADAS III
LOREFE S. VENTURA	- ADAS III
MARICEL P. PONTIÑELA	- ADAS III
NICKO TUBALLA	- ADAS III
SENIOR BOOKKEEPERS OF IMPLEMENTING UNITS (Please see attached list)	

You are hereby directed to attend a Three-Day Live-In Workshop on the Preparation of the CY 2019 Year-End Financial and Budgetary Reports on January 8-10, 2020. Venue to be announced at a later date.

On the 3<sup>rd/last</sup> day, the participants (IUs) are required to submit all the Financial and Budgetary Reports needed (in hard and soft copy) for consolidation.

Transportation and other allowable expenses including the registration fee of P4,500.00 per participants (to cover meals and snacks, use of function room, facilities and other equipment), shall be charged against Division/School MOOE funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

  
**SENE PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent C.

1/6/20

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	<b>NAME OF BOOKKEEPERS</b>	<b>SCHOOL</b>
1	GENALE JUNE S. RAMIREZ	AMLAN NATIONAL HIGH SCHOOL
2	REZALYN M. REVIDAD	AYUNGON NATIONAL HIGH SCHOOL
3	JOANAH VIC B. SANDOVAL	CASIANO Z. NAPIGKIT NHS
4	MELANIE R. ALAM	DAUIN NATIONAL HIGH SCHOOL
5	MERLE ARDENIA	DEMETRIO L. AVIOLA NHS
6	JONALYN C. MANDAP	DON EMILIO MACIAS MEM HS
7	MARIA CHONA ESTRELLANES	JIMALALUD NATIONAL HIGH SCHOOL
8	MARIA ROWENA S. LUAGUE	JOSE B. CARDENAS MEM HS
9	ELIZABETH Y. BANUA	JOSE MARIE LOCSIN MNHS
10	CLAIRE THERESE C. PESALBON	LA LIBERTAD TVS
11	QUENNIE B. BUCIO	MABINAY NATIONAL HIGH SCHOOL
12	MERLINE B. DAHIL-DAHIL	MANJUYOD NATIONAL HIGH SCHOOL
13	HILDA S. FUTALAN	MARIA MACAHIG MEM HS
14	MARIA FLORDELIZA E. LAZALITA	NEGROS ORIENTAL HIGH SCHOOL
15	ANGELO O. ALMAIDA	NEGROS ORIENTAL HIGH SCHOOL
16	LILIA A. BANTOTO	SANTIAGO DELMO MEM HS
17	MARIA JINA R. TROPA	SIATON NATIONAL HIGH SCHOOL
18	MAELEN B. QUIBOL	SIBULAN NATIONAL HIGH SCHOOL
19	HDNEYLYN FABURADA	TAMBO NATIONAL HIGH SCHOOL
20	JAN MARIE S. CAMACHO	TAYASAN NATIONAL HIGH SCHOOL
21	PACITA C. TILOS	VALENCIA NATIONAL HIGH SCHOOL