



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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REC'D
NOV 9 - 10 - 79
DATE: 08 APR - 2019
BY: [Signature]
RECORDS SECTION

April 8, 2019

TRAVEL ORDER
No. 454 s, 2019

TO : MS. KARLA PANES-ANTONIO
EPS II - SOCMOB

OFFICE : SGOD - Division of Negros Oriental

PURPOSE : To attend the School-Based Management (SBM) Coordinators Quarterly Meeting

DATE OF TRAVEL : April 12, 2019

VENUE : DepEd Field Technical Assistance Division (FTAD) Office, 3rd Floor, Sudlon, Lahug, Cebu City

ALLOWED/ CHARGED TO: (Division MOOE/Local Funds, subject to the usual accounting and auditing rules and regulations)

- _____ : Registration/ Transportation and other incidental expenses
- _____ : Transportation
- _____ : Meals and Accommodation
- _____ ✓ : Transportation/Per Diem & other incidental expenses

For the Schools Division Superintendent:

[Signature]
NILITA L. RAGAY, Ed. D.

OIC – Assistant Schools Division Superintendent
Officer In-Charge

ATIEF PIANDAL



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



APR 02 2019

REGIONAL MEMORANDUM
No. 0174, s. 2019

D: 4/2/19

SCHOOL-BASED MANAGEMENT (SBM) COORDINATORS QUARTERLY MEETING

TO : Schools Division Superintendents

1. This Office through the Field Technical Assistance Division (FTAD) will conduct the Quarterly Meeting (QM) on April 12, 2019 at DepEd Field Technical Assistance Division (FTAD) Office, 3rd Floor, Sudlon, Lahug, Cebu City.
2. The said meeting aims to:
 - a. gather feedback on the status of the pilot testing of Draft SBM Assessment Tool;
 - b. generate significant inputs for the Draft SBM Assessment Tool for implementation; and
 - c. craft a TA intervention plan and activities for S.Y. 2019-2020 as to the findings during the pilot testing of the said SBM Tool.
3. Participants are the 19 Division School-Based Management Coordinators, they are requested to bring the following reports:
 - a. list of schools pilot tested and assessed using the SBM Tool for the level of practice;
 - b. list of schools crafted the new cycle SIP S.Y. 2019 – 2022.
4. Meals (Breakfast and Lunch) and Snacks (AM and PM) shall be provided by Applied Nutrition Center are chargeable against Regional Funds while travel, per diem and other expenses incurred by the Division Participants shall be charged against Division funds subject to the existing accounting and auditing rules and regulations.
5. The regional personnel-in-charge of the activity shall be responsible in preparing the venue and room reservation in accordance to the number of expected participants. Thus, attendance of all concerned is highly desired.
6. Be guided accordingly.

Juliet A. Jeruta
JULIET A. JERUTA, PhD, CESO IV
Director IV
Regional Director *[Signature]*

**DIVISION SCHOOL-BASED MANAGEMENT COORDINATORS
QUARTERLY MEETING**

April 12, 2019

DepED RO7, FTAD Office 3rd Floor, Sudlon, Lahug Cebu City

PROGRAM SCHEDULE MATRIX

Time	Task/Activity/Topic	Venue	Person/s Responsible
March 27, 2019	Meeting with FTAD Staff	FTAD Office	FTAD Chief & Staff
April 12, 2019			
8:00 -8:30 AM	Registration	FTAD Office	Mr. Czar Augustus Ariza
8:31-9:30 AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Presentation of Participants • Welcome 	FTAD Office	Mr. Misael G. Borbonia Chief, FTAD & PPRD
9:31 AM-11:00 AM	Conference/Meeting Proper <ul style="list-style-type: none"> • Reporting of Updates by Division on the field try out of the SBM Assessment Tool & SIP crafting • Finalization of the schedule for the visit on the validation of the schools field try-out of the assessment tool & SIP crafting • Presentation of the Draft SBM Assessment tool excel file 	FTAD Office	Mr. A. Villacampa Mrs. D. Esmero Dr. Grace Pepito
11:01AM- 12:00 noon	<ul style="list-style-type: none"> • Open Forum (Significant Findings and Comments) 		
12:01 AM-1:00 PM	LUNCH BREAK		
1:01 PM -3:00 PM	...open forum <ul style="list-style-type: none"> • Presentation sample eSIP • Presentation of the final schedule of the school visits for the validation 	FTAD Office	Mr. A. Villacampa Mrs. D. Esmero Dr. Grace Pepito
3:01PM -5:00 PM	Next Steps <ul style="list-style-type: none"> • Craft Monitoring and Evaluation tool for the pilot testing • Draft memo for the schedule of the visit for the assessment and validation of SBM level of practica and SIP in every Division • Homeward bound 	FTAD Office	Mr. A. Villacampa Mrs. D. Esmero Dr. Grace Pepito
Home Sweet Home			

