



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

December 13, 2019

019.4137
03 DEC 2019
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TRAVEL ORDER

NO. 1818, s. 2019

TO :

Dr. Nilita L. Ragay, ASDS- Division Office
Dr. Adolf P. Aguilar, ASDS -Division Office
Dr. Fay C. Luarez, ASDS -Division Office
Dr. Rachel B. Picardai- Chief, SGOD
Dr. Dan P. Alar- Division Office
Remylin V. Gaogao- Division Office
Karia P. Antonio- Division Office
Regina Clarina Empeso- Division Office
Dae P. Habalo- Division Office
Dr. Anna Lee Amore- Division Office
Ms. Iryll Mae S. Macahig- Division Office
Dr. Karina Louise De La Cruz- Division Office
Dr. Jeanny M. Abejero- Zamboanguita District
Dr. Andrea Luz Englis- Sibulan 2 District
Dr. Nida L. Bersabal- Amlan District
Mr. Henry Balahan- Division Office
Jennifer P. Piodos- Division Office
Engr. Philip C. Tubog- Division Office
Dr. Antonio Baguio- Division Office
Mr. Allan A. Tabio- Division Office
Dr. Brenda Pasquill- Canlaon 2 District
Dr. Gerry Eitanal- Canlaon 1 District
Dr. Ernesto Paculanang- Jimalalud District
Mr. Sonny V. Uy- Santa Catalina 1 District
Mdm. Rhodaline Dizon- Santa Catalina 2 District
Dr. Charmaine B. Jalnar- Santa Catalina 3 District
Mr. Renato V. Tano- Santa Catalina 4 District
Dr. Lydia Benson- Ayungon 1 District
Mrs. Leonivel Secusana- Ayungon 2 District
Dr. Vilma Sumagaysay- Mabinay 1 District
Dr. Vilma Taguibulosan- Mabinay 2 District
Dr. Marilou Lobos- Mabinay 3 District
Dr. Ieny A. Socorro- Mabinay 4 District
Mdm. Constance Joy E. Sarne- Siaton 1 District
Mdm. Delia A. Alanano- Siaton 2 District

Tel. Nos: (035)225-2838 / 225-0967/422-7644 (Division Supr's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-0188 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3821 (Supply Section)



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Dr. Macrina Villaluz- Siaton 3 District

Dr. Heide Petras- Siaton 4 District

(Through the Public Schools District Supervisors/ District In-Charge)

Mr. Ranjel Estimar- Mabinay 3 District

Mr. Ernesto Ronald Tenorio- Sibulan 1 District

Ben Jofil Diego- Sibulan 2 District

PURPOSE : **To attend and participate in the 2020 ASEAN Schools Games Technical Conference**
DATE OF TRAVEL : **December 16-17, 2019**
VENUE : **Hotel Essencia, Dumaguete City**

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

_____ : Registration may be charged against any available school funds

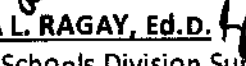
_____ : Per Diems

_____ : On official time/business only

_____ : Charged to local funds

: **Transportation/per diem & other incidental expenses incurred shall be charged against Division MOOE (Division Personnel) School MOOE/local funds (For Schools Heads).**

For the Schools Division Superintendent:


NILITA L. RAGAY, Ed.D.
OIC-Assistant Schools Division Superintendent
Office In-Charge

SPP/rbp/imsm2019


Tel. Nos. (035)226-2838 / 226-0667/422-7644 (Division Supr's Office); (035) 226-1622 (CID); (035) 226-1623 (Legal Section);
(035)226-6180 (SGOO); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 226-8987 (Records Section);
(035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 226-2378 (Guard/Medical/Dental Sections);
(035) 226-7612 (Educ. Facilities Section); (035) 226-1640 & (035) 226-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY

MEMORANDUM

TO : **TECHNICAL DIRECTORS**
(Athletics, Archery, Badminton, Basketball, Sepak Takraw,
Swimming, Table Tennis, Volleyball)
NATIONAL COMMITTEE HEADS
ALL OTHERS CONCERNED

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary
Secretary General, *Palarong Pambansa*

SUBJECT : **CONDUCT OF THE TECHNICAL CONFERENCE ON THE
2020 ASEAN SCHOOL GAMES**

DATE : **09 December 2019**

The Philippines, through the Department of Education (DepED), will host the **12th ASEAN Schools Games (ASG)** in Dumaguete City, Negros Oriental next year.

In this regard, a **Technical Conference on the 2020 ASG** shall be conducted from December 15 to 18, 2019 (inclusive of travel time) in Dumaguete City, Negros Oriental.

Primary objective of the activity is to finalize the technical guidelines and competition requirements, among others, of the different sports to be played in the 12th ASG, hence, all concerned are enjoined to attend to the said Conference.

Enclosed herewith are the participants to the Technical Conference and the Program of Activities for easy reference.

Expenses incurred by the technical directors and central office personnel relative to their attendance to this activity shall be charged against the 2019 Physical Fitness and School Sports Competition Funds while the expenses of the national committee heads shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.

Edited RTM/100619/8-409

Office of the Undersecretary for Field Operations, HR-EWD & PD, and DEACO
Department of Education, Central Office, Meralco Avenue, Pasig City (Room 515, Mabini Building)
Tel. No: (02) 631 8492 Fax No: (02) 633 5313
Email: osec.pomfo@deped.gov.ph

For more information and inquiries, your Office may contact the Bureau of Learner Support Services-School Sports Division (BLSS-SSD) at telephone number (02) 8632-0260 or through email address: blss.ssd@deped.gov.ph.

For information and guidance.



Republic of the Philippines
Department of Education

08 DEC 2019

DepEd MEMORANDUM
No. **180** s. 2019

HOSTING OF THE 12th ASEAN SCHOOLS GAMES

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) announces the Philippines' hosting of the 12th ASEAN Schools Games (ASG) with the theme, Inspire, Play and Experience from November 7 to 15, 2020 in Dumaguete City. The event shall be hosted by the local governments of Dumaguete City and the Province of Negros Oriental, and DepEd Region VII.
2. The ASG is an annual sports competition among secondary students, organized under the ASEAN School Sports Council (ASSC). The event aims to provide ASEAN solidarity in the youth through school sports, opportunities for school athletes to benchmark their sporting talents, and to interact and engage in cultural exchanges within ASEAN.
3. The participating countries are Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, and Vietnam.
4. The following sports events shall be conducted: archery, athletics, badminton, basketball, sepak takraw, swimming, table tennis, and volleyball. Competitions shall be governed by their respective international rules and regulations unless otherwise amended by the organizing committee, with concurrence of the participating ASEAN countries.
5. In line with this, a National Executive Committee (NEC) and different technical working committees are constituted to ensure the successful conduct of the ASG. The composition of the NEC and the technical working committees, including their terms of references, are provided in the enclosure.
6. The committee chairpersons shall convene regular meetings and provide feedback to the head of the Steering Committee, who shall then report to the NEC.
7. The 12th ASG Overall Secretariat shall act on daily operations and preparations, provide support to the different working committees, and exercise other functions as may be directed by the Secretary of Education. The Secretariat shall report directly to the NEC.

8. All expenses relative to the conduct of the 12th ASG shall be charged to the 2020 NEP Physical Fitness and School Sports Fund, subject to the usual auditing and accounting rules and regulations.

9. For more information, contact the **12th ASEAN Schools Games Secretariat**, DepEd Sub-Regional Office 7, Jose Pro Teves Street, Dumaguete City through email at 12thASGSecretariat@gmail.com or telephone no. +63 35 422-1579.

10. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

CONTESTS
LEARNERS
OFFICIALS
SCHOOLS
SPORTS
TEACHERS

DJP/JDMC DM 12th ASEAN School Games
0831 November 27/December 6, 2019

12th ASEAN SCHOOLS GAMES (ASG)
Inspire, Play and Experience
November 7-15, 2020 • Dumaguete City

National Executive Committee

Chairman: Secretary Leonor M. Briones, DepED Central Office
Vice Chairman: Chairman William A. Ramirez, PSC
Secretary-General: Assistant Secretary Atty. Revsee A. Escobedo, DepED
Members: Undersecretary Alain Del B. Pascua, DepED
Undersecretary Annalyn M. Sevilla, DepED
Undersecretary Atty. Nepomuceno A. Malaluan
Assistant Secretary Atty. Salvador C. Malana III
Governor Roel Degamo, Province of Negros Oriental
Mayor Felipe Antonio Remollo, City of Dumaguete
DILG Representative
Executive Director: Regional Director Salustiano T. Jimenez, DepEd Region 7

ASG Overall Secretariat

Chairperson: Mr. Adolf P. Aguilar, DepED Negros Oriental
Vice Chairperson: Mr. Demsrey Demicillo, City of Dumaguete
Ms. Karla P. Antonio, DepEd Negros Oriental
Ms. Iryll Mae S. Macahig, DepEd Negros Oriental

<u>Steering Committee</u>	
Functions:	
<ul style="list-style-type: none">• Provides direction and decision making on the overall hosting• Takes the lead in the planning and implementation• Ensures delivery of committee outputs• Provides advice and makes changes as the plan develops	
Chairperson:	Dr. Salustiano Jimenez, DepED Region VII
Co - Chairperson:	Dr. Dino Depositario, City of Dumaguete
	Dr. Henry A. Sojor, Province of Negros Oriental
Members:	Schools Division Superintendent, Negros Oriental
	Schools Division Superintendent, Dumaguete City
	Ms. Marivic B. Tolitol, School Sports Division, DepED C.O
	Mr. Jayson Razal, School Sports Division, DepED C.O
	Chairman, Overall Secretariat
	Chairpersons, All Committees
<u>Tournament Management & Administration Committee</u>	
Functions:	
<ul style="list-style-type: none">• Sets technical guidelines and ground rules of the competition• Prepares schedule of games and other sports related activities• Manages and ensures quality competitions in accordance with international rules• Ensures compliance of playing venues to international standards• Ensures that student-athletes of participating countries complied with the eligibility requirements set forth by the ASEAN School Sports Council (ASSC)	
Chairperson:	Mr. Cesar S. Abalon, Chief, School Sports Division
Co - Chairperson:	Dr. Tomas T. Pastor, DepED- Region VII
Members:	Technical Director, Athletics – Ms. Jannette Obieña

Members:	Technical Director, Athletics – Ms. Jannette Obieña
	Technical Director, Archery – Ms. Mildred M. De Leon
	Technical Director, Badminton – Ronaldo M. Selga
	Technical Director, Basketball – Dr. Edilberto R. Abalos
	Technical Director, Sepak Takraw – Mr. Jolly Laboy
	Technical Director, Swimming – Mr. Leo Angelo A. Sanchez
	Technical Director, Table Tennis – Mr. Alfredo Alpil Camacho III
	Technical Director, Volleyball – Mr. Nestor L. Bello
Games Results Sub-Committee	
<p>Functions:</p> <ul style="list-style-type: none"> • Receives daily results of the games as it finishes • Validates daily games results before posting to the 12th ASG website • Posts daily results of the games to the official website • Prepares daily medal tally of the 12th ASG to be posted in the website • Provides daily summary of results for the consumption of concerned individuals/organizations such as media, delegations, etc. 	
Team Leader:	Mr. Lemuel Valles, PDO III, BLSS-SSD
Members:	Remylin V. Gaogao- DepEd Negros Oriental Kim Li Faburada- DepEd Dumaguete City
Awards and Ceremonies Sub-Committee	
<p>Functions:</p> <ul style="list-style-type: none"> • In-charge of all tasks and duties relative to the awarding ceremonies of each sports event 	
Team Leader:	Dr. Dan P. Alar- DepED Negros Oriental
Co-Chair	Ms. Regina Clarina E. Empeso- DepEd Negros Oriental Dr. Nida L. Bersabal- DepEd Negros Oriental
Program and Invitation Committee	
<p>Functions:</p> <ul style="list-style-type: none"> • Takes charge of the opening and closing ceremonies • Executes a smooth program flow • Manages VVIPs, VIPs and other guests (invitation, confirmation of attendance, seating arrangement protocols, etc) 	
Chairperson:	Ms. Katherine Therese N. Aguilar, City of Dumaguete
Co - Chairperson:	Mr. Angelo Sayson, DepED City of Dumaguete Dr. Andrea Luz s. Englis- DepEd Negros Oriental
Accommodation Committee	
<p>Functions:</p> <ul style="list-style-type: none"> • Organizes billeting venues for athletes, coaches, VIPs, technical officials and other guests • Ensures compliance of billeting venues to service delivery standards • Coordinates with billeting venues to address needs of the delegates 	
Chairperson:	Dr. Juditha Mapue, DepED City of Dumaguete
Co - Chairperson:	Ms. Jacqueline V. Antonio, City of Dumaguete
Reception and Protocol Committee	
<p>Functions:</p> <ul style="list-style-type: none"> • Takes care of all VIPs and other members of the delegation from their arrival to their departure • Provides first-hand information on the event, the accommodations, and all other pertinent details of the hosting • Observes standard operating procedures and diplomatic protocols 	
Chairperson:	Dr. Anna Lee A. Amores, DepED City of Negros Oriental

Co - Chairperson:	Ms. Jane A. Chan, City of Dumaguete Joesan Ramos- DepEd Dumaguete City
Member:	International Coordination Office, DepED C.O
Marketing Committee	
Functions:	
<ul style="list-style-type: none"> • Develops marketing plan and recommends strategies for the implementation • Conduct marketing activities • Contacts and finalizes the list of sponsors • Manages ex-deals and other donations from sponsors 	
Chairperson:	Ms. Jacquelyn V. Antonio, City of Dumaguete
Co - Chairperson:	Mr. Bimbo Miraflor, Province of Negros Oriental
Member;	Office of OIC-Usec. Revsee A. Escobedo
Medical, Health and Sanitation Committee	
Functions:	
<ul style="list-style-type: none"> • Provides immediate medical support • Ensures compliance of health and sanitation facilities and equipment to set standards • Makes all medical facilities and equipment available for possible use 	
Chairperson:	Dr. Henrissa M. Calumpang, Province of Negros Oriental
Co - Chairperson:	Dr. Maria Sarah B. Talla, City of Dumaguete
Member:	BLSS-SHD, DepED Central Office SDO Dumaguete Medical Officer SDO Negros Oriental Medical Officer City ENRO City General Services Head Provincial General Services Head
Finance Committee	
Functions:	
<ul style="list-style-type: none"> • Proposes budget plan, in accordance with the existing auditing and accounting guidelines • Ensures availability of funds for the purpose • Generates income and other resources • Ensures proper accounting and reporting of all disbursements and expenditures 	
Chairperson:	Dir. Armando C. Ruiz, Finance Service, DepED Central Office
Co - Chairperson:	Finance Officer, DepED Region VII
	Asst. Schools Division Superintendent, City of Dumaguete
	Asst. Schools Division Superintendent, Province of Negros Oriental
Members:	Ms. Rhunna Catalan, Accounting Division, DepED C.O
	Mr. Gauvin Absin, SDO City of Dumaguete
	Mrs. Jennifer Piodos, SDO Negros Oriental
	Mrs. Jessie H. Daydayan, Province of Negros Oriental
Communications Committee	
Functions:	
<ul style="list-style-type: none"> • Develops and executes communication plan (promotional activities, websites, social media accounts, etc) • Makes all information available and understandable for all delegations 	
Chairperson:	DepED Central Office, Public Affairs Services
Co - Chairperson:	DepED Central Office, Public Affairs Services
Cultural and Education Committee	

Cultural and Education Committee	
Functions:	
<ul style="list-style-type: none"> • Organizes cultural activities for all the delegations • Facilitates cultural exchanges among participants • Organizes educational tours to promote Filipino culture and heritage 	
Chairperson:	Dr. Rachel Picardal, DepEd Negros Oriental
Co - Chairperson:	Dr. Rosenie Sarana, DepEd Dumaguete City
	Mr. Dennis Caballero, NGO
	Mr. Dave Saceda, NGO
Procurement Committee	
Functions:	
<ul style="list-style-type: none"> • Facilitates the procurement of sports supplies and equipment • Guarantees the timely delivery of uniforms, shirts, and all other supplies & materials 	
Chairperson:	Atty. Salvador C. Malanan III, Assistant Secretary
Co - Chairperson:	Assistant Regional Director, DepED Region VII
	Supply Officer, DepED Region VII
	BAC Chair, SDO City of Dumaguete
	BAC Chair, SDO Negros Oriental
	Mrs. Gerardina Rendoque, SDO City of Dumaguete
	Mr. Henry Balahan, SDD Negros Oriental
Physical Infrastructure Development Committee	
Functions:	
<ul style="list-style-type: none"> • Takes the lead in the construction and improvement of infrastructure • Monitors the quality and compliance to standards of the infrastructures to be utilized in the event • Ensures the safety and security of the spaces used in the events 	
Chairperson:	Engr. Crecencio Jose F. Ada, Province of Negros Oriental
Co - Chairperson:	Engr. Edwin Quirit, City of Dumaguete
	Mr. Kent A. Martinez, Province of Negros Oriental
Member:	SDO Dumaguete City physical Facilities Coordinator SDO Negros Oriental Physical Facilities Coordinator
Transportation Committee	
Functions:	
<ul style="list-style-type: none"> • Arranges all transportation options for the guests • Ensures the availability of all transportation services • Coordinates with venues and organizers in creating fast and safe routes for guests 	
Chairperson:	Mr. Ernesto Ronald Tenorio, DepEd Negros Oriental
Co - Chairperson:	Mr. Alden Rabina, DepEd City of Dumaguete
Member:	Mr. Ranjel Estimar, DepEd Negros Oriental
Security, Public Safety and Traffic Management Committee	
Functions:	
<ul style="list-style-type: none"> • Manages peace and order protocols for all venues and events. • Makes sure the security and safety of all delegations are in order. 	
Chairperson:	Negros Oriental Police Chief
Co - Chairperson:	Dumaguete City Police Chief
	Dr. Nelson Caday, DepEd City of Dumaguete
	Dr. Antonio Baguio, DepEd Negros Oriental
Member/s:	Office of the Undersecretary for Administration
Venue Management Committee	
Function:	
<ul style="list-style-type: none"> • Ensures smooth operation of all playing venues. 	

Chairperson:	SDS Senen P. Paulin, DepEd Negros Oriental
Co - Chairperson:	ASDS of Negros Oriental
Member/s:	Local Sports Coordinators Public Schools District Supervisors of Negros Oriental