

T.O # 1692



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

MEMORANDUM TO: ESAN VAL CABRERA
ANA MAE FESARIT
(Through: Dr. Rachel B. Picardal, Chief, SGOD)

019-3855
25 NOV 2019

For the Schools Division Superintendent:

FROM: ADOLF P. AGUILAR
OIC - Assistant Schools Division Superintendent
Officer In-Charge

SUBJECT: DIVISION NURSES TO JOIN 2019 RFOT

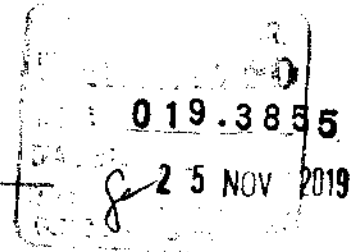
DATE: November 22, 2019

1. In line with the 2019 Regional Festival of Talents to be hosted at Lapu-Lapu City in Cebu on December 1-4, 2019, this Division sees to it that the medical conditions of the participants are under the care of the Division Nurses while attending the aforementioned activity.
2. Germane to this, you are hereby ordered to join the 2019 RFOT on December 1-4, 2019 at Lapu-Lapu City in Cebu.
3. Moreover, please coordinate with Dr. Renante Juanillo, the Focal Person on RFOT.
4. Registration, travelling and other incidental expenses of the participants shall be charged against Division MOOE and other local funds subject to the usual accounting rules and regulations.
5. Services rendered on Saturday and Sunday entitle you to receive compensatory overtime credits for the non-teaching personnel.
6. This Memorandum serves as the **TRAVEL ORDER**.
7. Immediate dissemination of this memorandum is desired.

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**MEMORANDUM TO: DENNIS CHAVEZ
MARSHA LYN ABELLANA
(Through: Dr. Rachel B. Picardal, Chief, SGOD)**

For the Schools Division Superintendent:

FROM: ADOLF P. AGUILAR
OK - Assistant Schools Division Superintendent
Officer In-Charge
11/22/19

SUBJECT: DIVISION NURSES TO JOIN 2019 RSPC

DATE: November 22, 2019

1. To brace for the forthcoming **2019 Regional Schools Press Conference**, the **Division of Negros Oriental** would like to ensure that the medical conditions of the participants are under the care of the medical and health personnel while attending the aforementioned journalistic undertaking.
2. In consonance with this, you are hereby ordered to join the **2019 RSPC on November 27-30, 2019 at Mandaue City in Cebu.**
3. Moreover, please coordinate with **Mrs. Jenith Corpis Cabajon**, the *Division Coordinator in Journalism*.
4. Services rendered on a holiday entitle you to receive compensatory overtime credits for the non-teaching personnel.
5. Registration, travelling and other incidental expenses of the participants shall be charged against Division MOOE and other local funds subject to the usual accounting rules and regulations.
6. This Memorandum serves as the **TRAVEL ORDER.**
7. Immediate dissemination of this memorandum is desired.

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1522 (CID); (035) 225-1623 (Legal Section);
(035)225-6180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-9511 (Planning Section); (035) 225-6887 (Records Section);
(035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1840 (Acct. Budget Section); (035) 422-3921 (Supply Section)