



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.depednegor.net

November 22, 2019

**TRAVEL ORDER**  
 No. 1690 s, 2019

019.3851  
 22 NOV - 2019

**TO :** **MARSHA D. RUJZ**  
 ADA I

**ARNEL NAMIAS**  
 DepEd Driver

**OFFICE :** SGOD, Division of Negros Oriental

**PURPOSE :** To fetch the BEA Personnel for the conduct of the 2019 Regular PEPT

**DATE OF TRAVEL :** November 23, 2019

**VENUE :** Airport Dumaguete City, Division Office & Hotel

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**ALLOWED/ CHARGED TO:** (Division MOOE/Local Funds, subject the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/ Transportation and other incidental expenses

\_\_\_\_\_ : Transportation


\_\_\_\_\_ : Meals and Snacks

\_\_\_\_\_ : Board and Lodging

\_\_\_\_\_ : Travelling & other incidental expenses

\*One (1) days Compensatory Overtime Credit (COC) will be granted upon submission of a duly accomplished DTR (November 23, 2019)

For the Schools Division Superintendent:

  
**ADOLF R. AGUILAR**  
 OIC-Office of the Asst. Schs. Div. Supt.  
 Office In-Charge 