



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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 RECORDS SECTION

November 18, 2019

**TRAVEL ORDER**

No. 1673 s. 2019

**TO :** **MRS. KARLA P. ANTONIO**  
 EPS II – Social Mobilization & Networking  
 SBM Coordinator

**MR. JOSEPH R. GEMINA**  
 Project Development Officer II  
 DRRM Coordinator

**MR. JASON A. FERMIZA**  
 ADAS II

**PURPOSE :** To assist Central Office and Regional Office Personnel during the Special Hardship Allowance Baseline Survey

**DATE OF TRAVEL :** November 24 – 30, 2019

**VENUE/PLACE :** Identified Hinterland Schools in Canlaon City, Guihulngan, Vallehermoso, La Libertad, Tayasan, Ayungon, Bindoy, Manjuyod, Mabinay, Siaton, and Bayawan City

**ALLOWED/CHARGED TO:** *(Subject to the usual accounting and auditing rules and regulations)*

- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Per Diems
- \_\_\_\_\_ : On official time/business only
- \_\_\_\_\_ : Charged to local funds
- : Transportation/per diem & other incidental expenses incurred shall be charged against Division MOOE/local funds

**\*Attendance on Saturday and Sundays will merit a Compensatory Overtime Credit (COC).**

*Paulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
 Schools Division Superintendent  
 11/18/19