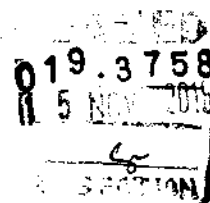




November 14, 2019

**TRAVEL ORDER**  
NO. 1448, S. 2019



**TO** : (Thru: PSDS)

**MRS. REGINA CLARINA E. EMPESO**  
**MS. EMMYLOU ALVIOLA**  
**MS. ELDELYN DELA TORRE**  
**MRS. WILEEN D. RIO**  
**MRS. MARSHA RUIZ**  
**MR. RICHIE NAINGUE**  
**MS. SHARENME NAVARRO**  
**MRS. ESTHER VILLARIN**  
**MRS. GEMMA ESTRELLA**  
**MRS. BONNIEBELLE JAMOSMOS**

**SGOD Office**  
**Valencia District**  
**Ayungon 1 District**  
**Dauin District**  
**SGOD Office**  
**Sibulan District**  
**Sta. Catalina District**  
**San Jose District**  
**Siaton District II**  
**Siaton District II**

**PURPOSE** : To attend the preparation of certificates, medals and trophies as members of the Official Awards Committee for the NORAA 2019

**DATE OF TRAVEL** : November 16-23, 2019

**Venue** : DepEd Division Office of Negros Oriental, Dumaguete City

1. You are hereby directed to attend the preparation of certificates, medals and trophies as members of the Official Awards Committee for the NORAA 2019. Please be at the Schools Governance and Operations Division (SGOD) office starting on Saturday, November 16, 2019 at 9 o'clock in the morning.
2. Furthermore, official assignment and roles will be discussed during the meeting in the morning. Please bring extra pair of scissors and laptop to enable us to maximize time and efficiency of preparation.
3. Travelling, meals and other incidental expenses shall be charged to School MOOE/ Local Funds subject to the usual auditing and accounting rules and regulations.
4. Two days Service Credit or Compensatory Time- Off shall be given upon submission of a duly accomplished DTR.
5. For your compliance.

*Senen P. Paulin*  
**SENEN P. PAULIN, CESO V**  
Schools Division Superintendent

11/14/19