



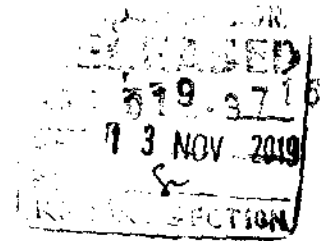
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

November 11, 2019

BJU 25

TRAVEL ORDER:

LYDIA D. CACAS - Budget Officer III
ERIC J. RETES - AO II
LOREFE S. VENTURA - ADAS III
SENIOR BOOKKEEPERS/ADAS 2 OF IMPLEMENTING UNITS
(Please see attached list)



You are hereby directed to attend 1-day training on the use of the Unified Reporting System (URS) V.2 at Azia Suites and Residences at Rahmann Extension, Cebu City on November 15, 2019. Please bring laptop and extension wire.

A registration fee of Eight Hundred Pesos (P800.00) payable to DepEd RO 7 shall be collected to defray expenses relative to the conduct of such activity.

Travelling and incidental expenses including the registration fee shall be charged against Division/School MOOE funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

Senen P. Paulin
SENEN P. PAULIN, CESO V
Schools Division Superintendent
11/12/19



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DEPARTMENT OF EDUCATION
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SCHOOLS DIVISION OFFICE OF NEGROS ORIENTAL
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	NAME OF BOOKKEEPERS	SCHOOL
1	GENALE JUNE S. RAMIREZ	AMLAN NATIONAL HIGH SCHOOL
2	REZALYN M. DEVIDAD	AYUNGON NATIONAL HIGH SCHOOL
3	JANE CHRISSA D. RUBID	CASIANO Z. NAPIGKIT NHS
4	MALANIE R. ALAM	DAUIN NATIONAL HIGH SCHOOL
5	MERLE ARDENIA	DEMETRIO L. AVIOLA NHS
6	JONALYN C. MANDAP	DON EMILIO MACIAS MEM HS
7	MARIA CHONA ESTRELLANES	JIMALALUD NATIONAL HIGH SCHOOL
8	MARIA ROWENA S. LUAGUE	JDSE B. CARDENAS MEM HS
9	ELIZABETH Y. BANUA	JOSE MARIE LOCSIN MNHS
10	CLAIRE THERESE C. PESALBON	LA LIBERTAD TVS
11	QUENNIE B. BUCIO	MABINAY NATIONAL HIGH SCHOOL
12	MERLINE B. DAHILDAHIL	MANJUYOD NATIONAL HIGH SCHOOL
13	HILDA S. FUTALAN	MARIA MACAHIG MEM HS
14	ANGELD O. ALMAIDA	NEGROS ORIENTAL HIGH SCHOOL
15	LILIA A. BANTOTO	SANTIAGO DELMO MEM HS
16	MARIA JINA R. TROPA	SIATON NATIONAL HIGH SCHOOL
17	MAELEN B. QUIBOL	SIBULAN NATIONAL HIGH SCHOOL
18	HONEYLYN FABURADA	TAMBO NATIONAL HIGH SCHOOL
19	JAN MARIE S. CAMACHO	TAYASAN NATIDNAL HIGH SCHOOL
20	PACITA C. TILOS	VALENCIA NATIONAL HIGH SCHOOL

Tel. Nos. (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



REPUBLIKA NG PILIPINAS
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KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0596, s. 2019

NOV 05 2019

UNIFIED REPORTING SYSTEM (URS) VERSION 2 TRAINING FOR DEPED FINANCIAL PERSONNEL

To: Schools Division Superintendents
 Chief Administrative Officer- Finance Division

- The Department of Education Regional Office VII, in partnership with the Department of Budget and Management (DBM), will conduct a One-day Training on the Use of the Unified Reporting System (URS) V.2 at Azia Suites and Residences at Rahmann Extension, Cebu City on the following schedules:

DATE	DIVISION	NO. OF PARTICIPANTS
November 11, 2019	Cebu Province	56
November 12, 2019	Siquijor	9
	Naga	6
	Bogo	6
	Carcar	6
	Talisay	6
	Toledo	7
	Tagbilaran	5
November 13, 2019	Danao	6
	Cebu City	17
	Mandaue	12
	Lapu Lapu	12
November 14, 2019	Regional Office Proper	5
November 14, 2019	Bohol	55
November 15, 2019	Negros Oriental	24
	Dumaguete	6
	Guihulngan	5
	Bais	6
	Bayawan	8
	Tanjay	6

- Participants of the said training are the common users and encoders of the system namely:
 - Regional Office Finance personnel
 - Division Office Finance personnel
 - Implementing Unit Senior Bookkeepers

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7331

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



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3. Participants are expected to bring a hard copy of their *consolidated Financial Accountability Reports (FARS) 1 and 1A by PPA as of October 31, 2019* to be submitted to the Regional Office personnel on their scheduled training dates.
4. A registration fee of Eight Hundred pesos (P 800.00), payable to *DepEd RO 7*, shall be collected to defray expenses relative to the conduct of such activity chargeable against local funds of the participants.
5. The first meal to be served will be morning snacks while the last meal to be served will be afternoon snacks.
6. For immediate dissemination and compliance.

SALUSTIANO T. JIMENEZ, LLB, CESO V
Assistant Regional Director
OIC- Office of the Regional Director

STI/SMS/mla

Office of the Director (ORD): Tel. Nos.: (032) 231-1433; 231-1509, 414-7399, 414-7325; Office of the Assistant Director, Tel. No.: (032) 245-4642
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7327
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5229
Education Support Services Division (ESSD), Tel. No.: (012) 254-7663; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9192;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326, 414-4367, 414-7366, 414-7322, 414-4367
Finance Division, Tel. Nos.: (032) 256-7373; 233-8061, 414-7321

" EPL 2015: Kanapulan ng Lahat, Panatagutan ng Lahat "