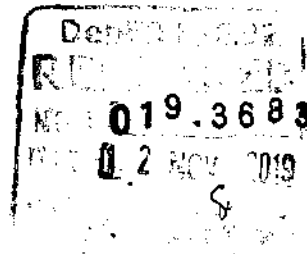




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

TRAVEL ORDER

No. 1003, s. 2019



TO : **JIAN A. DIAZ**
Administrative Officer IV

ANALOU G. SAGA
Administrative Assistant II

OFFICE : Division of Negros Oriental

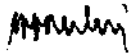

PURPOSE : To attend the Meeting of Division HRMOs

DATE OF TRAVEL : November 12, 2019

Place/Venue : 3rd Floor Conference Hall, Deped Regional Office VII, Sudlon,
Lahug, Cebu City

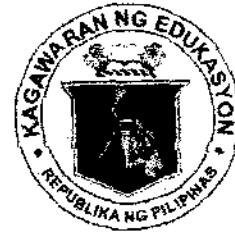
ALLOWED/CHARGED TO: *(Division MOOE Funds subject to the usual accounting and auditing rules and regulations)*

 X : Transportation/Per Diems & Other incidental expenses
 : Per Diems
 : On Official Time/Business
 : Transportation


SENEN P. PAULIN, CESO V
Schools Division Superintendent


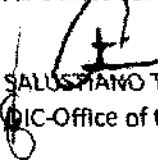


REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



MEMORANDUM

FOR : The Schools Division Superintendents
Administrative Officer IV (HRMO)
All Others concerned

FROM :  SALUSTIANO T. JIMENEZ, Ed.D., ID., CESO V
OIC-Office of the Regional Director

SUBJECT : Meeting of DepED Division HRMOs

DATE : November 7, 2019

1. The Administrative Service Division through the Human Resource Unit, will be conducting a meeting of Division HRMOs to discuss different HR – related issues and concerns on November 12, 2019, Tuesday, from 8:30-5:00pm, to be held at 3rd floor Conference Hall of Deped regional Office VII, Sudlon Lahug Cebu City.
2. In this regard, we would like to request the Administrative Officer IV of the Personnel Section and the in-charge of the plantilla in each division to attend the said meeting.
3. Travel and board & lodging expenses shall be charged against local funds, while meals during the meeting shall be charged against the Regional MOOE fund subject to the usual accounting and auditing rules and regulations while transportation and other related expenses shall be charged to local funds.
4. For your clarifications and concerns, please contact Ms. Sarah Mae C. Geonzon through office number (032) 4147499 or email sharahmae.geonzon@deped.gov.ph
5. For your proper action.

Asdn/2019-7-510A/mms