

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

November 7, 2019

**TRAVEL ORDER**  
NO. 1578 s. 2019

**TO: DAE P. HABALO**  
SEPS – Planning and Research

**PURPOSE: To prepare documents for SEF 2019 MOA**


**DATE: November 9, 2019**

**VENUE: Division Office**

*ALLOWED/CHARGED TO: (Division MOOE subject for usual accounting and auditing rules and regulations)*

\_\_\_\_\_ : Registration/Transportation and other expenses  
\_\_\_\_\_ : Transportation/per diems  
\_\_\_\_\_ : On official time/business only  
 : Transportation/per diem & other incidental expenses

**Note:** Services during Saturdays and Sundays and Holidays entitle to a COC upon submission of duly accomplished Daily Time Records (Form 48).

  
**SENEN P. PAULIN, CESO V**  
Schools Division Superintendent  
11/7/19 