



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.depednegor.net

October 23, 2019

**TRAVEL ORDER**  
 No. 1489 s. 2019

To : **JOSEPH R. GEMINA**  
 Project Development Officer II

Purpose : To attend the National Climate Change Conference.

Date : November 17-22, 2019

Place/Venue : Within Metro Manila (Specific venue is yet to be determined)

019.3508  
 OCT 25 2019

ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent

*[Handwritten signature]*  
 10/24/19

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Supl's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);  
 (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section);  
 (035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);  
 (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1646 (Acc. Budget Section); (035) 422-3921 (Supply Section)



Rm 519, Mabin: Bldg; Mobile: +639260320762; Tel: +63286337203, +63286376207  
 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtago



Republika ng Pilipinas

## Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

**OUA MEMO** 12-1019-0401

### MEMORANDUM

10 October 2019

*DRRMS - 19-10 - 0401*

**For: Regional Directors and BARMM Education Minister  
Schools Division Superintendents**

**Subject: NATIONAL CLIMATE CHANGE CONFERENCE**

In celebration of the Climate Change Consciousness Week and to stress the need to declare climate emergency, the Department of Education, thru the Disaster Risk Reduction and Management Service (DRRMS) will organize the 3rd National Climate Change Conference on 17-22 November 2019 within Metro Manila (specific venue is yet to be determined).

In this light, Regional and Division DRRM Coordinators are enjoined to participate in this undertaking. Kindly confirm your attendance on or before 25 October 2019 using the following link:

<http://bit.ly/2019NCCCCConfirmationSheet>

Board and Lodging including meals will be shouldered by DRRMS from 17-22 November 2019, while travel and other allowable related expenses shall be charged to the Planning, Monitoring and Evaluation Program Support Fund. All related expenses are subject in accordance with the government's accounting and auditing rules and regulations.

Attached is the indicative Program of Activities and Important Instructions for your reference and guidance. Detailed advisory will be provided as soon as the venue is finalized.

For inquiries, please contact Ms. Lara Jean Salaysay or Ms. Jo Anne Acaso of DRRMS at telephone numbers (02) 8637-4933 or email at [drmmou@deped.gov.ph](mailto:drmmou@deped.gov.ph)

For immediate and appropriate action.

**ALAIN DEL B. PASUA**  
Undersecretary



#### Office of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS),  
Disaster Risk Reduction and Management Service (DRMS), Bureau of Learner Support  
Services (BLS), Bagani Teachers' Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203, +63286376207  
Email: [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph); Facebook/Twitter @depedtayo