



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
 www.depednegor.net

October 11, 2019

TRAVEL ORDER

NO. 1399, s. 2019

TO : **DR. ANNA LEE AMORES**
PSDS, DIV. ENGLISH COOR.

MRS. KARLA P. ANTONIO
EPS II, SOCMOB

019.3343
 1 OCT 2019

OFFICE : Division of Negros Oriental

PURPOSE : To participate in the "DEPED TAYO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

DATE OF TRAVEL : October 14-15, 2019

VENUE/PLACE : Fontana Resort and Hotel, Clark, Pampanga

ALLOWED/CHARGED TO: **QUA/Division MOOE funds**, subject to the usual accounting and auditing rules and regulations.

- Transportation and other incidental expenses (Division funds)
- Meals and Accommodation (QUA funds)

Note: For the details of your travel please see attached RM 0541, s. 2019 and QUA Memo dated October 7, 2019.

WILFREDA D. BONGALOS, PH.D., CESO V
 Schools Division Superintendent

10/11/19

sgod/rbp/wdb



Republic of the Philippines
Department of Education
CENTRAL VISAYAS REGION

OFFICE OF THE REGIONAL DIRECTOR

REGIONAL MEMORANDUM

OCT 10 2019

No. **0541**, s. 2019

"DEPED TAYO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

**TO: ALL SCHOOLS DIVISION SUPERINTENDENTS/OICS
ALL OTHERS CONCERNED**

1. For the information and guidance of all concerned, attached is DepEd Memorandum from the Office of the Undersecretary for Administration (OUA), requesting the participation of **two (2) representatives from all Divisions in this region to the "DepEd Tayo" and Social Media for Governance Workshop on October 14-15, 2019 at Fontana Resort and Hotel, Clark, Pampanga**

2. Selected participants to the said activity shall be the designated **DepEd Tayo Moderators and Contributors responsible for creating, providing content, and maintaining their respective social media pages**. The designation of DepEd Tayo Moderators and Contributors per division shall be determined by their Schools Division Superintendents. For confirmation of attendance, all participants are requested to register at:


<http://oua.deped.gov.ph/oua-confirmation/user/>

3. Furthermore, attention is also invited to the attached Advisory from the aforesaid Office with reference to the list of criteria for recipient eligibility on the Laptops allotted for all regional and division offices.

4. Travelling expenses of the participants shall be charged to their respective local funds, subject to the usual accounting and auditing rules.

5. For more details of the said activity, please refer to the attached communications.

4. Immediate dissemination of this Memorandum is enjoined.


SALUSTIANO T. JIMENEZ EdD, JD, CESO V
Director III
Officer-in-Charge
Office of the Regional Director

STJ/ARV

Doña M. Gaisano St., Sudlon, Labug, Cebu City
Telephone Nos.: (032) 231-1433; 414-7399; Email Address: region7@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO
MEMORANDUM
07 October 2019

For: **Regional Directors**
Schools Division Superintendents
Administration Strand Heads
Administration Strand Organization Presidents
All Others Concerned

Subject: **"DEPED TAYO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP**

The Office of the Undersecretary for Administration (OUA) will be conducting the first **"DepEd Tayo" and Social Media for Governance Workshop from 14-15 October 2019 at Fontana Resort and Hotel, in Clark, Pampanga.**

Participants include:

1. Two (2) Representatives from Regional Offices
2. Two (2) Representatives from Division Offices
3. Two (2) Representatives per Admin Strand Office
4. Two (2) Representatives per Admin Strand Organization Office

Participants to the activity shall be the designated **DepEd Tayo Moderators and Contributors responsible for creating and maintaining their respective pages and providing content** (regional, division, strand and organizational Facebook Pages). These pages will communicate to and engage with the public, community and constituents the programs and projects of the Administration Strand, in particular, and the of the DepEd Central, Regional and Division Offices and DepEd Organizations, in general.

Regional and Division Participants will be determined by their respective Regional Directors and Schools Division Superintendents, while Admin Strand Office Participants shall be determined by the Head of Office. Admin Strand Organization Participants are to be identified by their respective Presidents.

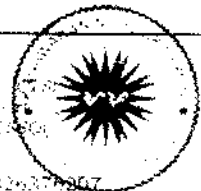
Participants must be competent writers in English, Filipino and local dialects, in both straight news and features, must have knowledge in the selection of high-impact photos, and must have focus in communicating to



Office of the Undersecretary for Administration (OUA)

Administrative Services, Information and Communications Technology Services
Deputy Director for Information Management Services (D-ITSS), Division Office for
Services, Division Office for Information Management Services (D-ITSS), Division Office for
Services, Division Office for Information Management Services (D-ITSS), Division Office for

Department of Education, Central Office, Alabaster Avenue, Pasig City
Rm 519, Naamni Bldg, Manila. +63229121762. Tel. +6326537203, +6326379907
Email: oua.admin@deped.gov.ph on Facebook: www.facebook.com/depedetayo



and engaging with the public for the next three (3) years.

The Regional Directors and Schools Division Superintendents are advised to designate and appoint their competent DepEd Tayo Moderators and Contributors as **they will be assigned with new laptops for their special work**. Initially, one laptop will be provided for every region and division during the workshop. Additional laptop and laptops for Strand Offices and Organizations will be provided as soon as stocks become available.

All participants are advised to register at:

<http://oua.deped.gov.ph/oua-confirmation/user/>

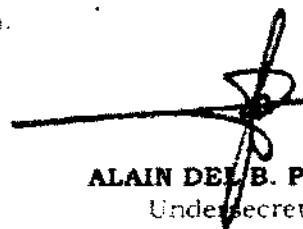
Meals and Accommodation shall be shouldered by OUA, while travel expenses of Participants shall be charged to their respective Office's local funds, subject to the usual accounting and auditing rules.

Participants are reminded to bring their own laptops, and to check in at the venue at 2:00 PM on 13 October 2019. Check out shall be on the morning of 16 October 2019.

Likewise, all are reminded that Certificates of Appearance and Completion shall only be given to participants AFTER the activity, beginning at 5pm of October 15. As such, no flight schedules must be made prior to 6pm of October 15, 2019.

For clarifications, please contact ric.deleon@deped.gov.ph.

For reference and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



DEPARTMENT OF EDUCATION
PHILIPPINES





Republika ng Pilipinas
Kagawaran ng Edukasyon
 Tangkapan ng Pangalawang Kadugtugan

OUA MEMO *DL-1019-0395*

MEMORANDUM

09 October 2019

**For: Regional Directors
 Schools Division Superintendents
 Administration Strand Directors and Chiefs
 Administration Strand Organization Presidents**

Subject: ADVISORY ON "DEPED TAYO" AND SOCIAL MEDIA FOR GOVERNANCE WORKSHOP

The Office of the Undersecretary for Administration (OUA) is issuing this Advisory regarding the "DepEd Tayo" and Social Media for Governance Workshop on 14-15 October 2019.

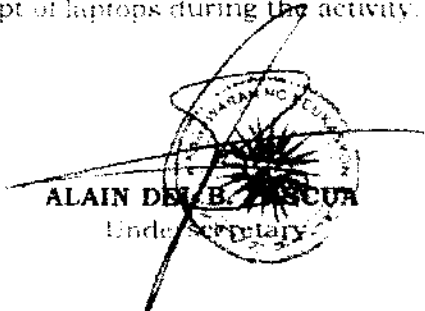
On the Distribution of Laptops

Recipient of Laptops issued in the activity must satisfy the following criteria:

1. Must be a permanent employee;
2. Must have a Certification of Designation as DepEd Tayo Administrator by their respective office head; and
3. Must have a PTR from the Supply Office.

It is therefore advised that at least one participant from each office be a permanent employee in order to receive the laptop. Failure to comply with the requirements shall result in forfeiture of receipt of laptops during the activity.

For reference and strict compliance.


ALAIN DEL B. ASCURA
 Undersecretary



Office of the Undersecretary for Administration (OUA)

Office of the Undersecretary for Administration (OUA) is a part of the Department of Education (DepEd) and is responsible for the management and administration of the Department's resources. It is located at the Department of Education, Division Office - Marikina City, Marikina Avenue, Marikina City, Philippines. For more information, please contact the OUA Safety Office at 8879.

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 Email: oua.admin@deped.gov.ph, Facebook: /twitter: @depedoua