



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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October 7, 2019

TRAVEL ORDER # 1355

TO : DR. CARMELITA A. ALCALA
Education Program Supervisor

DR. GEMMA F. DEPOSITARIO
Master I, Negros Oriental High School

MRS. DIVINA MAE S. MEDEZ
Master I, Ayungon National High School

THRU : The Principal of Ayungon NHS & PSDS
The Principal of Negros Oriental High School

SUBJECT : COORDINATION MEETING FOR TRAINING OF TRAINERS IN ARLING PANLIPUNAN

1. You are hereby advised to report to this office on October 12, 2019, 8:00 in the morning at the CID Office for a coordination meeting in preparation for the Training of Trainers in Araling Panlipunan.
2. Travel and other incidental expenses relative to this activity shall be charged to School MOOE /local funds subject to the usual accounting and auditing rules and regulations. You are entitled to a 1 day Compensatory Time-off (CTO)/Leave Credits.
3. For your information and guidance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

/carmi' 2019

Tel. Nos: (035) 225-2838 / 225-0667 / 422-7644 (Division Supl's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035) 225-8190 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)