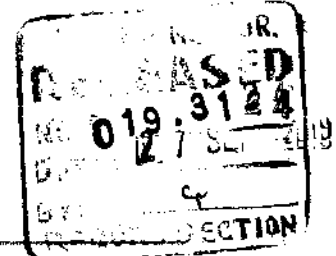




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net



September 27, 2019

**TRAVEL ORDER**

No. 1282 s. 2019

TO : **Mr. GERVIE S. GARCES**  
School Head, Owacan Elementary School  
Jimalalud District

PURPOSE : To claim the Hygiene Kit Goods donated by GMA Kapuso Foundation from Philippine Span Asia Carrier Corporation, Dumaguete City and transport to Jimalalud District Office

DATE OF TRAVEL : October 1, 2019

VENUE/PLACE : Dumaguete City

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Per Diems
- \_\_\_\_\_ : On official time/business only
- \_\_\_\_\_ : Charged to local funds
- : Transportation/per diem & other incidental expenses incurred shall be charged against Division MOOE/local funds

For the Schools Division Superintendent:

**NILITA L. RAGAY, Ed.D**  
OIC- Asst. Schools Division Superintendent

Office-In-Charge  
*[Signature]*  
9/27/19

SGOD/RBP/lparantonio