





Republic of the Philippines
Department of Education
REGION VII
SCHOOLS DIVISION OF NEGROS ORIENTAL

MEMORANDUM:

TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, SGOD & CID
PUBLIC SCHOOLS DISTRICT SUPERVISOR OF AYUNGON, 1,
MABINAY 1, MABINAY 4, MANJUYOD 2, SIBULAN 2, STA CATALINA
3, STA CATALINA 4, SIATON 1,

FROM: 
SENEN P. PAULIN, CESO V
Schools Division Superintendent


SUBJECT: RETRIEVAL OF RELEVANT DOCUMENTS

DATE: November 11, 2019

1. The above-mentioned districts are hereby requested, as soon as possible to retrieve their documents such as Accomplishment Report, DTR, Liquidation Report, Certificate of Appearance, Monthly Accomplishment Report & Monthly Supervisory Plan for CY 2019, and folders for the 2018 Search for Outstanding Teacher.
2. Said documents can be retrieved at the office the OIC-Assistant Schools Division Superintendent Dr. Fay C. Luarez.
3. Immediate dissemination and compliance of this Memorandum is desired.

1 2 NOV 2019



Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supr's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section);
(035) 422-5283 (Admia. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7612 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1640 (Acc. Budget Section); (035) 422-3921 (Supply Section)