



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

**MEMORANDUM**

TO : Through the District Supervisor

**ELVONITO PELECER**, Valencia District  
**JEMUEL NOEL QUITOY**, Valencia District  
**REY OLIVEROS**, Valencia District  
**ARNEL SAPUAN**, Valencia District  
**DANIEL QUITOY**, Valencia District  
**FRANCISCO GENEROSO**, Valencia District  
**FELIX TORRES, JR.**, Valencia District  
**APRIL JONALYN QUITOY**, Valencia District  
**RICHIE ANN QUITOY**, Valencia District  
**LORILYN DALES**, Valencia District  
**CLAREN JOY SALVORO**, Valencia District  
**CLAREN ARANITA**, Valencia District

FROM : **WILFREDA D. BONGALOS, Ph.D, CESO V**  
Schools Division Superintendent  
*WFB* 9/3/19

SUBJECT : **PREPARATION FOR THE EDUCATION SUMMIT 2019**

DATE : **September 3, 2019**

In preparation for the Education Summit 2019, you are hereby requested to assist in the making and putting up of letter decorations on September 4-5, 2019.

Anent this, you are to report at the Valencia District Office on September 4, 2019 to craft the designs and at the Negros Oriental Convention Center on September 5, 2019 to set up the crafted letter decorations.

Travelling and other incidental expenses relative to the activity shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

2019

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);  
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-9511 (Planning Section); (035) 225-8987 (Record's Section);  
(035) 422-5283 (Admin. Section); (035) 422-6267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections);  
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)