



SCHOOLS DIVISION OF NEGROS ORIENTAL

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MEMORANDUM TO: Division PMIS Coordinator
Division PMIS operating unit representatives

For the Schools Division Superintendent:

FROM : LANI B. YURONG
Administrative Officer V
Office In-Charge
12/12/19

SUBJECT: : PRELIMINARY PREPARATION FOR THE UPLOADING OF FY 2020 WFP, PPMP, APP-CSE TO THE PMIS

DATE : December 12, 2019

1. Pursuant to Regional Memorandum No. 0711, s. 2019 entitled "Uploading of the Fiscal Year (FY) 2020 Work and Financial Plan (WFP) to the Program Management Information System (PMIS)", all SDOs are required to upload the FY 2020 WFP to the PMIS.
2. In line with this, the aforementioned are requested to attend the Preliminary Preparation for the Uploading of FY 2020 WFP, PPMP, APP-CSE to the PMIS on December 17, 2019. Venue will be announced later.
3. Expenses for AM/PM snacks and lunch shall be charged against Division subject to the usual accounting rules and regulations.
4. This memorandum serves as **Travel Order**.
5. For the information, guidance and strict compliance of all concerned.

3 Dec 2019

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Sup't's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)