



UNNUMBERED MEMORANDUM

TO : **MR. SONNY V. UY**, PSDS, Sta. Catalina District 1
MRS. RHODALINE G. DIZON, DIC, Sta. Catalina District 2
DR. EMMA S. MATE, SEPS, Social Mobilization & Networking
MRS. KARLA P. ANTONIO, EPS II, Social Mobilization & Networking
MRS. SUSAN J. CORTEZ, TIC, Tubod Elementary School
MRS. JOCEL M. ALIVIO, TIC, Danao Elementary School
MR. RENE S. SANTERO, TIC, Caniogan Valley ES
MR. RAUL R. MONCIDA, TIC, Marcelino E. Eligan - Banlas ES

FROM : **WILFREDA D. BONGALOS, Ph.D., CESO V**
Schools Division Superintendent
8/28/19

SUBJECT: **PARTNERSHIP MEETING & SCHOOL ASSESSMENT OF POTENTIAL
RECIPIENTS OF SOLAR PV SYSTEMS**

DATE : August 27, 2019

1. In line with the School Electrification Program of the One Meralco Foundation, you are hereby requested to attend a Partnership Meeting and Project Orientation on Thursday, August 29, 2019 at 9:00 AM at the SGOD Office and School Assessments on August 30 - 31, 2019.
2. The schedule for the school assessment will be as follows:
August 30, 2019 : Tubod ES and Danao ES
August 31, 2019 : Banlas ES
September 1, 2019 : Caniogan Valley ES
3. School Heads are advised to inform and request their PTA Officers and Barangay Officials to be present during the school assessment.
4. Travelling and other incidental expenses incurred during the participation to the activity shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Attendance during weekends will merit a two-day Compensatory Overtime Credit (COC) for non-teaching personnel and Service Credits for teaching personnel.
6. For information and dissemination.