



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

August 2, 2019

MEMORANDUM

TO : Ms. KATHERINE Y. SEDILLO
DEPS-1

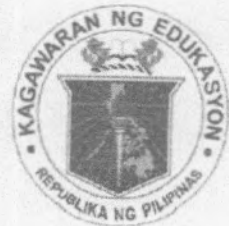
1. Please be informed that you are to attend the *Mid- Year Conference of Division SPED Focal Persons* on August 14-15, 2019 at DepED RO7 Sub-Regional Office, Dumaguete City.
2. Attached is Regional Memorandum # 0389, s. 2019 for more information.
3. This serves as your **TRAVEL ORDER**.
4. For your information and guidance.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

05 AUG 2019



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUL 23 2019

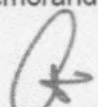
REGIONAL MEMORANDUM

No. 0389, s. 2019

MID-YEAR CONFERENCE OF DIVISION SPED FOCAL PERSONS

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. This Office, through the Curriculum and Learning Management Division (CLMD), will conduct a Mid-year conference of all the Division SPED Focal Persons on August 14-15, 2019 for Cluster 2 and August 19-20, 2019 for Cluster 1 at DepEd RO7 Sub-Regional Office, Dumaguete City, and at DepEd Ecotech Center, Sudlon, Lahug, Cebu City, respectively.
2. This conference aims to:
 - a. orient the Division SPED Focal Persons on Transition Curriculum for Learners With Disabilities and on the utilization of different SPED forms;
 - b. present a powerpoint of division mid-year accomplishments in SPED/Inclusive Program (5 slides only);
 - c. discuss updates as well as issues and problems encountered in the implementation of inclusive education; and
3. Participants to this activity are the Division SPED Supervisors/Focal Persons and selected facilitators. They are directed to bring laptop, extension cord, flash drive and hard and soft copies of the following during the conference.
 - CY 2019 mid-year accomplishment report
 - Division initiatives and other plans for SPED
 - Concerns, Issues and Gaps
4. Conference venue and board and lodging of the participants to be prepared by DepEd Ecotech Center shall be charged against Regional Funds while travel and other incidental expenses incurred by the participants are chargeable against local/School/Division MOOE and other source of funds subject to the usual accounting and auditing rules and regulations. First meal to be served is afternoon snacks of day 1 while last meal will be lunch of day 2 for both clusters.
5. Immediate dissemination of, and compliance with this Memorandum is directed.


SALUSTIANO T. JIMENEZ, L.I.B., CESO V
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

SAJ/MJCD/ggb
CLMD'19

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"

Annex A

Conference Matrix

Title: **MID YEAR CONFERENCE OF DIVISION SPED FOCAL PERSONS**

Source of Fund: Regional Fund

Code:

I. Objectives

- a. orient the Division SPED Focal Persons on Transition Curriculum for Learners With Disability and on the utilization of different SPED forms;
- b. discuss updates as well as issues and problems encountered in the implementation of inclusive education; and
- c. present a powerpoint of division mid-year accomplishments in SPED/Inclusive Program (5 slides only);

II. Legal Basis

- Approved 2019 WFP for CLMD

III. Participants

CLUSTER 1 (Ecotech Center)	CLUSTER 2 (DepEd RO7 Sub-Office)
<p>13 Division SPED Focal Persons/Supervisors <i>(Cebu City, Cebu Province, Talisay City, City of Naga, Carcar City, Toledo City, Danao City, Bogo City, Mandaue City, Lapulapu City, Bohol, Tagbilaran City, and Siquijor.)</i></p> <p>2 CID Chiefs (Dr. Genda De Gracia and Dr. Gemma Gay Alvez)</p> <p>1 Regional SPED Supervisor</p> <p>1 CLMD Chief</p>	<p>6 Division SPED Focal Persons <i>(Bayawan, Bais, Tanjay, Dumaguete, Guihulngan, Negros Oriental)</i></p> <p>2 CID Chiefs (Dr. Milagros Mananquil and Dr. Juditha Mapue)</p> <p>1 Regional SPED Focal Person</p> <p>1 CLMD Chief</p>

IV. Matrix of Activities

Day 1 - August 14 and 19, 2019

Day 1	Activities
8:00-1:00	Travel Time
1:00 – 1:30	Opening Program (to be prepared by the Host Division – Dumaguete City)
1:30 – 2:00	Introduction to Transition Curriculum Dr. Gilda G. Bancog
2:00-3:00	Care Skills Dr. Milagros Mananquil/Dr. Gemma Gay Alvez
3:00 – 4:00	Functional Academic Skills Dr. Juditha Mapue/ Dr. Genda De Gracia
4:00 – 5:00	Pre-Vocational Skills Mrs. Josebel Lasconia/Mrs. Annaliza Layasan
5:00 – 6:00	Enrichment Skills Mrs. Erlinda Puagang/ Mrs. Wendisprinda Silva
6:00 – 7:00	Daily Living Skills Mrs. Maria Elena T. Paras/Mrs. Josebel Lasconia

Day 2 - August 15 and 20, 2019

Day 2	Activities
7:45- 8:00	Opening Activity (Negros Oriental Division/ Mandaue City)
8:00-10:00	Presentation of Accomplishments/CIGPs
10:00- 11:00	Orientation on SPED Forms
11:00 – 11:30	Closing
11:30 – 1:00	Lunch
1:00 – 5:00	Home Sweet Home

V. Food, Accommodation and Venue Requirements

Item	Day 1 (Aug 14 & 15) (1 day)	Day 2 (Aug 19 & 20) (1 day)
Food	23 pax (Snacks) 23 pax (Dinner) 19 10	23 pax (Breakfast) 23 pax (Snacks) 23 pax (Lunch) 17
Venue	1	1
Accommodation	23	23

IV. Matrix of Activities

Day 1 - August 14 and 19, 2019

Day 1	Activities
8:00-1:00	Travel Time
1:00 – 1:30	Opening Program (to be prepared by the Host Division – Dumaguete City)
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Day 2 - August 15 and 20, 2019

Day 2	Activities
7:45- 8:00	Opening Activity (Negros Oriental Division/ Mandaue City)
8:00-10:00	Presentation of Accomplishments/CIGPs
10:00- 11:00	Orientation on SPED Forms
11:00 – 11:30	Closing
11:30 – 1:00	Lunch
1:00 – 5:00	Home Sweet Home

V. Food, Accommodation and Venue Requirements

Item	CLUSTER 1		CLUSTER 2	
	Day 1	Day 2	Day 1	Day 2
Food	10 pax (Snacks) 10 pax (Dinner)	10 pax (Breakfast) 10 pax (Snacks) 10 pax (Lunch)	17 pax (Snacks) 17 pax (Dinner)	17 pax (Breakfast) 17 pax (Snacks) 17 pax (Lunch)
Venue	1	1	1	1
Accommodation	10	10	17	17

VI. Budgetary Requirements

Item	
Food, Venue, Accommodation	27 x 2000.00 = 54,000.00
Total:	
TOTAL	54,000.00

MIDYEAR ACCOMPLISHMENT REPORT

A. Programs/Projects Initiated/Undertaken

Date	Division Initiatives/Activities Undertaken	Activity Highlights	Remarks

B. Concerns/Issues/Gaps

Date	Issues/Concerns/Challenges	Solutions/Activities Undertaken	Remarks

Prepared by: _____

Division SPED Supervisor

Noted: _____

Division Superintendent

Schools