



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net

June 25, 2019

**MEMORANDUM TO:**

MA. JENNIFER P. PODO5 - Accountant III  
LYDIA D. CACAS - Budget Officer III  
RUSSEL V. KHO - AO II  
ERIC J. RETES - AO II  
LIZBETH VALENCIA - ADAS III  
LOREFE S. VENTURA - ADAS III  
MARICEL P. PONTIÑELA - ADA5 III  
NICKO TUBALLA - ADAS II  
ROSEMARIE E. CIMA FRANCA - ADA I (Provident Fund/EPIP)  
SENIOR BOOKKEEPERS OF IMPLEMENTING UNITS  
(Please see attached list)

You are hereby directed to attend the Three-Day Live-In Workshop on the Preparation of the CY 2019 Mid-Year Financial and Budgetary Reports on July 3-5, 2019. Venue to be announced later.

On the 3<sup>rd/last</sup> day, the participants (IUs) are required to submit all the Financial and Budgetary Reports needed (in hard and soft copy) for consolidation.

Transportation and other allowable expenses including the registration fee of Php 3,600.00 to cover meals, accommodation and the use of function room shall be charged against Division/School MOOE funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

WILFREDA D. BONGALOS, Ph.D., CESO V  
Schools Division Superintendent

6/26/19

27 JUN 2019

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Supt's Office); (035) 225-1822 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8967 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7072 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



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|    | NAME OF BOOKKEEPERS          | SCHOOL                         |
|----|------------------------------|--------------------------------|
| 1  | GENALE JUNE S. RAMIREZ       | AMLAN NATIONAL HIGH SCHOOL     |
| 2  | REZALYN M. DEVIDAD           | AYUNGON NATIONAL HIGH SCHOOL   |
| 3  | JOANAH VIC B. SANDOVAL       | CASIANO Z. NAPIGKIT NHS        |
| 4  | MALANIE R. ALAM              | DAUIN NATIONAL HIGH SCHOOL     |
| 5  | MERLE ARDENIA                | DEMETRIO L. AVIOLA NHS         |
| 6  | JONALYN C. MANDAP            | DON EMILIO MACIAS MEM HS       |
| 7  | MARIA CHONA ESTRELLANES      | JIMALALUD NATIONAL HIGH SCHOOL |
| 8  | MARIA ROWENA S. LUAGUE       | JOSE B. CARDENAS MEM HS        |
| 9  | CLAIRE THERESE C. PESALBON   | LA LIBERTAD TVS                |
| 10 | JINKY C. LUBA                | MABINAY NATIONAL HIGH SCHOOL   |
| 11 | MERLINE B. DAHIL-DAHIL       | MANJUYOD NATIONAL HIGH SCHOOL  |
| 12 | HILDA S. FUTALAN             | MARIA MACAHIG MEM HS           |
| 13 | MARIA FLORDELIZA E. LAZALITA | NEGROS ORIENTAL HIGH SCHOOL    |
| 14 | LILIA A. BANTOTO             | SANTIAGO DELMO MEM HS          |
| 15 | MARIA JINA R. TROPA          | SIATON NATIONAL HIGH SCHOOL    |
| 16 | MAELEN B. QUIBOL             | SIBULAN NATIONAL HIGH SCHOOL   |
| 17 | HONEYLYN FABURADA            | TAMBO NATIONAL HIGH SCHOOL     |
| 18 | PACITA C. TILOS              | VALENCIA NATIONAL HIGH SCHOOL  |

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