



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
 www.depednegor.net

March 26, 2019

DIVISION MEMORANDUM

No. 207, s. 2018

TO : Public Schools District Supervisors (PSDSs) of the Districts Concerned
School Heads of the concerned districts
Presidents of Faculty Clubs of the schools of the concerned districts
Presidents of District Teachers' Association of the concerned districts

Training Code: 9F8BD2A558

SUBJECT : WORKSHOP ON GRIEVANCE PROCESS

1. Please be informed that there will be a **One-Day Workshop on Grievance Process** for the PSDSs; School heads; President of Faculty Clubs of the schools (if there is any); Presidents of the District Teachers' Association; **OR** at least **three members of the existing Grievance Committees** in the school and District concerned.

2. This will be conducted in 7 batches. **Please see attached list of districts and schools per batch.** The following are the schedules per batch:

April 10, 2019 (Batch 1) Venue: <u>Boy Scout Building</u>	April 11, 2019 (Batch 2) Venue: <u>Boy Scout Building</u>	April 16, 2019 (Batch 3) Venue: <u>3rd Floor Conference Room Division Office</u>	April 30, 2019 (Batch 4) Venue: <u>3rd Floor Conference Room Division Office</u>	May 2, 2019 (Batch 5) Venue: <u>3rd Floor Conference Room Division Office</u>	May 7, 2019 (Batch 6) Venue: <u>3rd Floor Conference Room Division Office</u>	May 8, 2019 (Batch 7) Venue: <u>3rd Floor Conference Room Division Office</u>
Sta. Catalina I	Zamboangita	Sta. Catalina II	Valencia	Dauin	Sibulan I	Mabinay III
Sta. Catalina IV	Bacong	Sta. Catalina III			Sibulan II	Mabinay IV

3. Participants are requested to come on time. **Registration starts at 8:30 in the morning.** Workshop starts at **9:00 o'clock in the morning and ends at 5 o'clock in the afternoon.**

4. Food (lunch and 2 snacks) will be served and shall be charged to **Legal Section's budget from GASS** while traveling and other incidental expenses of participants shall be charged against school MOOE/local funds, whichever is applicable, subject to the usual accounting and auditing rules and regulations.

5. This serves as **TRAVEL ORDER.**

6. For the information, guidance and compliance of all concerned.

WILFREDA D. BONGALOS, Ph. D. CESO V
 Schools Division Superintendent
 3/26/19

28 MAR 2019

SAA



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BATCH 1 (April 10, 2019)
Venue: BOY SCOUT BUILDING

STA. CATALINA I District: Sonny V. Uy, PSDS		STA. CATALINA IV District: Renato G. Tano, SP-II/DIC	
SCHOOL HEADS of the following schools under Sta. Catalina I and IV Districts:			
1.	Baknit ES	1.	Amio ES
2.	M.E. Ligan ES (Banlas)	2.	Aw-a ES
3.	C Teves Tia MES (Sto. Niño)	3.	Buenavista ES
4.	Elias R. Macias ES	4.	Caigangan ES
5.	Fatima ES	5.	Caranoche ES
6.	Hingles ES	6.	Kabulakan ES
7.	Mabuhay ES	7.	Mansagomayon ES
8.	Malatubahan ES	8.	Obat ES
9.	N N Lajot MES (Manalongon)	9.	Omoso ES
10.	San Francisco ES	10.	San Miguel ES
11.	San Isidro ES	11.	San Vicente ES
12.	Casiano Z. Napigkit NHS	12.	Sto. Rosario ES
13.	Don Emilio J. Macias MHS	13.	Sto. Tomas ES
14.	Eligio T. Monte de Ramos HS	14.	Amio HS
15.	Pedro R. Abul MHS	15.	Obat HS
		16.	San Miguel HS
***Additional Participants for Batch 1:			
a) Presidents of Faculty Clubs per school, if there is any			
b) President of District Teachers' Association			

BATCH 2 (April 11, 2019)
Venue: BOY SCOUT BUILDING

ZAMBOANGUITA District: Jeanny M. Abejero, PSDS		BACONG District: Elisa L. Baguio, PSDS	
SCHOOL HEADS of the following schools under Zamboanguita and Bacong Districts:			
1.	F M Tio MES (Bangcolotan)	1.	Bacong CES
2.	Basak ES	2.	Buntod ES
3.	B Gadiane ES (Kapandis)	3.	Calangag ES
4.	Calango ES	4.	Isugan ES
5.	G. Elmaga MES	5.	Nazario Tale MES
6.	Kaladias ES	6.	Sacsac ES
7.	Lutoban ES	7.	San Miguel ES
8.	Malongcay ES	8.	Timbanga ES
9.	Maluay ES	9.	Timbao ES
10.	Mayabon ES	10.	Fausto M. Saron-Tubod ES
11.	Nabago ES	11.	Buntod HS
12.	Salngan ES	12.	Ong Che Tee HS
13.	Zamboanguita CS	13.	San Miguel HS
14.	Gregorio Elmaga MHS		
15.	Kaladias HS		
16.	Jose Marie Locsin MHS		
17.	Santiago Delmo MNHS		
18.	Zamboanguita Science HS		
***Additional Participants for Batch 2:			
a) Presidents of Faculty Clubs per school, if there is any			
b) President of District Teachers' Association			



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BATCH 3 (April 16, 2019)

Venue: 3RD FLOOR CONFERENCE ROOM, DIVISION OFFICE

STA. CATALINA II District: Rhodaline G. Dizon, SP-II/DIC	STA. CATALINA III District: Charmaine B. Jainar, PSDS
SCHOOL HEADS of the following schools under Sta. Catalina II and III Districts:	
1. A M Ramirez MES (Alangilan)	1. Cawitan ES
2. Avocado ES	2. Manggolod ES
3. Bago-Bago ES	3. San Jose ES
4. Caniogan Valley ES	4. Sta. Catalina CES
5. Danao ES	5. Sta. Catalina Science ES
6. Jagna ES	6. Cawitan HS
7. Kakha ES	7. Sta. Catalina NHS
8. Kanggabok ES	8. Sta. Catalina Science HS
9. Nagbalaye ES	
10. Nagbinlod ES	
11. Omol ES	
12. Talalak ES	
13. Tamlang ES	
14. Tubod PS	
15. Avocado HS	
16. Kakha HS	
17. Nagbalaye HS	
18. Nagbinlod HS	
19. Tamlang HS	
***Additional Participants for Batch 3: a) Presidents of Faculty Clubs per school, if there is any b) President of District Teachers' Association	

Batch 4(April 30, 2019)

Venue: 3RD FLOOR CONFERENCE ROOM DIVISION OFFICE

VALENCIA District: Rolando A. Pacarro, PSDS	
School Heads of the following schools under Valencia District:	
1. Badiang ES	13. Malaunay ES
2. Balabag ES	14. Nasuji ES
3. Balili PS	15. Palinpinon ES
4. Balugo ES	16. Puhagan ES
5. Bong-ao ES	17. Pulangbato ES
6. Bongbong ES	18. Sagbang ES
7. Caidiocan ES	19. Valencia CES
8. Dobdob ES	20. Vicente Villa MES
9. Dunga ES	21. Balugo HS
10. Inas PS	22. Pulangbato HS
11. Liptong ES	23. Valencia NHS
12. Malabo PS	24. Dobdob H5
***Additional Participants for Batch 4: a) Presidents of Faculty Clubs per school, if there is any b) President of District Teachers' Association	



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Batch 5 (May 2, 2019)

Venue: 3RD FLOOR CONFERENCE ROOM DIVISION OFFICE

DAUIN District: Beda Jovenciana A. Davad, PSDS	
School Heads of the following schools under Dauin District:	
1. Apo ES	11. Masaplod ES
2. Bagacay ES	12. Panubtuban ES
3. Baslay PS	13. Tugawe ES
4. Bulak ES	14. A. B. Alejado MHS
5. Casile ES	15. Apo Island HS
6. Dauin CES	16. Apolinar B. Macias MHS
7. Maayongtubig ES	17. Dauin NHS
8. Mag-aso ES	18. Dauin Science HS
9. Magsaysay ES	19. Froilan A. Alanano MHS
10. Malongcay PS	20. Malongcay Dacu HS
***Additional Participants for Batch 5:	
a) Presidents of Faculty Clubs per school, if there is any	
b) President of District Teachers' Association	

Batch 6 (May 7, 2019)

Venue: 3RD FLOOR CONFERENCE ROOM DIVISION OFFICE

SIBULAN I District: Rhona L. Silva, PSDS	SIBULAN II District: Andrea Luz S. Englis, PSDS
School Heads of the following schools under Sibulan I and II Districts:	
1. Boloc-boloc ES	1. Balugo ES
2. Calabnugan ES	2. Calinawan ES
3. Cangmating ES	3. Cambajao PS
4. Magatas ES	4. Cantalawan PS
5. Maslog ES	5. Escaguit ES
6. Sibulan CES	6. Libertad Ong Calderon MES
7. Tubtubon ES	7. Lo-oc ES
8. Bolocboloc HS	8. Magsaysay ES
9. Dr. Benjamin T. Locsin HS	9. Maningcao ES
10. Sibulan NHS (Day)	10. San Antonio ES
11. Sibulan NHS (Night)	11. Tubigon ES
	12. Bagtic P5 (Tubod)
	13. Ajong HS
	14. Balugo HS
	15. Enrique Villanueva HS
	16. Maningcao HS
	17. San Antonio HS
	18. Sibulan Science HS
	19. Tubigon HS
***Additional Participants for Batch 6:	
a) Presidents of Faculty Clubs per school, if there is any	
b) President of District Teachers' Association	



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Batch 7 (May 8, 2019)

Venue: 3RD FLOOR CONFERENCE ROOM DIVISION OFFICE

MABINAY III District:	MABINAY IV District:
School Heads of the following schools under Mabinay III and IV Districts:	
1. Bugnay ES	1. Abis ES
2. Bulibulihan ES	2. Basakan ES
3. Mabinay CES Mabinay SPED Center	3. Bato ES
4. Manlingay ES	4. Binantangan ES
5. Namangka ES	5. Dahile ES
6. New Namangka ES	6. Hagtu ES
7. Napasu-an ES	7. Inapoy ES
8. Old Namangka ES	8. Lapong ES
9. Tadlong ES	9. Luyang ES
10. Banban ES	10. Nabaliwan ES
11. Mabinay NHS	11. Pandanon ES
12. Mabinay Science HS	12. Pinayon-an ES
	13. Samac ES
	14. Tampa ES
	15. Dahile HS
	16. Inapoy HS
***Additional Participants for Batch 7: a) Presidents of Faculty Clubs per school, if there is any b) President of District Teachers' Association	