



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

September 4, 2019

DIVISION MEMORANDUM

No. 563, s. 2019

**ANNOUNCING THE VACANCIES FOR NON-TEACHING
POSITIONS IN THE DIVISION OF NEGROS ORIENTAL**

To : OIC – Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/District-In-Charge
Public Elem./Secondary Schools Administrators
Teaching/Non-Teaching Personnel

1. This Office hereby announces the vacancies for the following positions:

- (1) Nurse II
- (1) Project Development Officer II

2. Hereunder is the minimum Qualification Standards for the aforementioned vacant positions:

Position Title	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
1. Nurse II (SG 15)	Bachelor of Science in Nursing	1 year of relevant experience	4 hours of relevant training	RA 1080 (Nursing Licensure Exam)
2. PDO II (SG 15)	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level of Eligibility

(Criteria for selection is based on DepEd Order No. 66, s. 2007)

05 SEP 2019



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3. Interested applicants are requested to submit **written applications indicating the position they are applying for** supported by certified copies of the following papers to the **Office of the Schools Division Superintendent**, in one (1) folder on or before **September 20, 2019**:

- Personal Data Sheet
- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate of Employment

4. It is desired that this Memorandum be given widest dissemination.

WDB
WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent *WDB*

Incl: As stated
WDB/lby/jc