



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

Division Memorandum
No. 877, s 2019

To : Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Division Education Program Supervisors
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
District ICT Coordinators
All Others Concern

From: *Paulin*
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent *18*
12/20/19

Subject: **TRAINING OF TRAINERS (TOT) ON TROUBLESHOOTING OUT OF WARRANTY DCP PACKAGES**

Date: December 20, 2019

1. This is to inform the conduct of the **Training of Trainers (TOT) on Troubleshooting Out of Warranty DCP Packages** on December 27-29, 2019, at Hotel Essencia, Dumaguete City.
2. The objectives of this workshop are as follows:
 - a. To gain knowledge and skills in troubleshooting DCP packages that are out of warranty.
 - b. To demonstrate the proper way of configuring, setting-up and troubleshooting the Host PC/ Server.
 - c. To reinforce the knowledge and skills in the basic operation and maintenance of deployed DCP IT equipment.
3. Participants to this workshop are Elementary and Secondary District ICT Coordinators and selected School ICT Coordinators. See attached list of participants.

20 DEC 2019



4. The participants are hereby directed to register ahead at tms.depednodis.net/register with this training code: **506D696AD0**
5. Participants must bring the following:
 - a. DCP laptop
 - b. Extension cord
 - c. Portable WIFI
6. Transportation and other incidental expenses relative to the conduct of this seminar-workshop shall be charged against school MOOE/ local funds subject to usual accounting and auditing rules and regulations while meals and accommodation shall be charged against DCP funds.
7. The training team shall convene on December 26, 2019 at the same venue.
8. Three days service credits shall be granted to all teacher participants while two days CTO shall be granted to the non-teaching participants.
9. This serves as **TRAVEL ORDER**.
10. Immediate dissemination and strict compliance of this memorandum is enjoined.



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Training Team

- | | |
|------------------------------|--|
| 1. SENEN PRISCILLO P. PAULIN | - SDO NEGOR SDS, TRAINING CONSULTANT |
| 2. REMYLIN V. GAO-GAO | - ITO I, TRAINING MANAGER |
| 3. DAE P. HABALO | - SEPS, PLANNING AND RESEARCH |
| 4. IRYLL MAE S. MACAHIG | - EPS, HUMAN RESOURCE DEVELOPMENT SECTION |
| 5. JOSEPH R. GIMENA | - PDO 1, DRRM |
| 6. NATHANIEL E. LAJOT, JR. | - Casiano Z. NAPigkit NHS, NODIS DEVELOPER |
| 7. DOMINIC VIDAL | - Jimalalud NHS, DISTRICT ICT COORDINATOR |
| 8. DICKY ELENTORIO | - Martilo ES, DISTRICT ICT COORDINATOR |
| 9. REYNALD C. DOTE | - Bolocboloc ES |
| 10. ROLYN JANE P. CATANUS | - Zamboanguita CES |
| 11. AYVIS A. CALINGACION | - Sibulan Night HS |
| 12. DEOVENSON I. VERACRUZ | - NOHS, NODIS DEVELOPER |
| 13. LEOSTER R. BANZON | - Staff, ICT Unit |
| 14. ALFREDO L. TICON, JR. | - Staff, ICT Unit |

Participants:

A. Selected School ICT Coordinators/ Teachers

- | | |
|----------------------------|---------------------------|
| 1. MARK DAVE VENDIOLA | - NOHS |
| 2. JOSEPH ANTHONY JUNTILLA | - Ong Che Tee NHS |
| 3. JOSE TRISTAN JAMITO | - Valencia NHS |
| 4. ELMAR L. CABRERA | - Palinpinon SHS |
| 5. JETRIL I. LABAJO | - Siaton NHS |
| 6. EVERON JOY P. CATANUS | - Zamboanguita Science HS |
| 7. ANNABELLE D. GODINEZ | - Sibulan Science HS |
| 8. JAMES RODRIGUEZ | - Ong Che Tee Bacong HS |
| 9. GIC DECIAR | - Maningcao NHS |
| 10. NEIL IAN VILLEGAS | - San Miguel CES |



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B. District ICT Coordinators

1st Congressional District

No.	District	ELEMENTARY District ICT Coordinantor	SECONDARY District ICT Coordinator
1	Ayungon 1	MICHAEL S. GUDIO	14 GLYNDEL D. PASTOR
2	Ayungon 2	EDDIE MUR G. MURILLO II	15 ANDREW R. DEJOS
3	Bindoy 1	METCHIL G. RAZONABLE	16 JANE ROSE M. AMAMAG
4	Bindoy 2	GRETHYL A. CAROLLO	17 RHEA C. FERNANDEZ
5	Canlaon 1	LAUREN JANE A. JOSEPH	18 ROLLEN O. ABA
6	Canlaon 2	JUN REY M. GUBATON	19 JOHN REY D. PORSUELO
7	Jimalalud	NATHALIE FAITH C. ENABE	20 DOMINIC B. VIDAL- Facilitator
8	La Libertad 1	ROGEN S. HEMODO	21 JUNE ARIEL F. GANTALAO
9	La Libertad 2	DICKY R. ELENTORIO - Facilitator	22 SILVERIO J. TELERON
10	Manjuyod 1	JOEMANLO A. PALUMAR	23 WENDIMAE A. ANDAYA
11	Manjuyod 2	FAITH B. SORSANO	24 ARNOLD B. MEDEZ
12	Tayasan 1	ARDIN D. PALMISA	25 JOANNA A. SINCO
13	Tayasan 2	BENELMA G. CALIJAN	26 SARAH JEAN CADONDOY

2nd Congressional District

No.	District	ELEMENTARY District ICT Coordinantor	SECONDARY District ICT Coordinator
27	Amlan	RUTH R. ABELGAS	35 CIELO MAE R. REMOLANO
28	Mabinay 1	HYDON B. LIBRADILLA	36 JUNE WYNDELL C. BOHOL
29	Mabinay 2	JASON A. BOHOL	37 LARISSE M. BOHOL
30	Mabinay 3	YVES ADRIAN N. SILVA	38 KENNY GIL A. SOCORRO
31	Mabinay 4	CHARLENE MER L. MARANAN	39 ALCHER R. GALPO
	NOHS		40 MARY JANE A. SAMSON
32	San Jose	FLORIZA B. BULAY	41 MARLOU A. ARTIAGA
33	Sibulan 1	JULIE ANN L. FRIOLANITA	42 CHARISS R. SIPLON
34	Sibulan 2	KRISTINA S. CADUNGON	43 NORALYN DUMOGHO

3rd Congressional District

No.	District	ELEMENTARY District ICT Coordinantor	SECONDARY District ICT Coordinator
44	Bacong	MA. LOUANIE I. SASTRE	56 ROZIEL G. MILLAN
45	Dauin	FELY S. CERIALES	57 MILA A. REYES
46	Siaton 1	KATRINA A. DARIAS	58 MICHAEL J. CABA
47	Siaton 2	CLAIRE ANNE T. PIALAGO	59 CATHERINE B. FUENTES

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);
 (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section);
 (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
 (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



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48	Siaton 3	RAY ANTHONY R. BARRON	60	JEOFEL R. PIALAGO
49	Siaton 4	JAYSON SOLAMILLO	61	HENRY T. DAYOT
50	Sta. Catalina 1	RAUL N. MONCIDA JR	62	LOUELYN M. LAJOT
51	Sta. Catalina 2	JOCEL M. ALIVIO	63	JERICK M. OZOA
52	Sta. Catalina 3	NOEL MELODIA, JR.	64	JOHN MARTIN G. CAÑO
53	Sta. Catalina 4	CHERRY ANN C. MABILOG	65	XANDER JHUNE MACAHILLOS
54	Valencia	JEANETTE P. SANCHEZ	66	ARLYN R. LAGURAS
55	Zamboanguita	HAROLD E. PARTOSA	67	MA. LOURDES E. PERONCE

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