



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depcdnegor.net

December 2, 2019

Division Memorandum

No. 807s. of 2019.

**TEACHERS ALTOGETHER PRAISE OUTSTANDING COLLEAGUES (TAPOC) 2019
PRE- REGISTRATION PROCEDURES**

TO : ASDSs/CHIEFS SGOD/CID, EPS,
PSDS/Division Coordinators, SEPS, EPS II, Unit Heads,
All Others Concerned

1. This office hereby informs the field of the pre-registration procedures for TAPOC 2019. Please see attached template for the registration form.
2. All School Heads are requested to download the form and require all teachers to fill up and affix their signatures.
3. Registration forms with complete signatures should be submitted to the respective district offices along with the "tickets" which will serve as a raffle entry on or before December 9, 2019.
4. On the day of the event, December 11, 2019, a table will be setup for each congressional district. **Only the district representatives** shall submit the accomplished registration forms and the raffle tickets to the registration area. The registration committee shall not entertain teachers who failed to accomplish the form beforehand.
5. For widest dissemination and compliance.

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SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent *pe*
12/2/19

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