



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

December 2, 2019


DIVISION MEMORANDUM

No. 829 s. 2019

SILLIMAN UNIVERSITY EVENT HOSTING CAMP 2019

TO : OIC-Assistant Schools Division Superintendent/s
CHIEFs, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-in-Charge
Public and Private School Administrators
All Others Concerned

1. Attached is a letter from Mr. Niel Anthony E. Lajot, Chairperson, Silliman University Event Hosting Camp 2019, which is self-explanatory.
2. All interested schools may write the undersigned a Letter of Intent to be endorsed by Senior High School Heads for issuance of Travel Order. (Please refer to the attached letter for more details).
3. Expenses incurred maybe charged to personal account or any available fund other than the school MOOE.
4. Wide dissemination of this Memorandum is hereby enjoined.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/ENC/bing

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(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section);
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SILLIMAN UNIVERSITY
EVENT HOSTING CAMP 2019

November 14, 2019

SENEN P. PAULIN, CESO V
Schools Division Superintendent
Department of Education
Division of Negros Oriental

DEPT. NEG. OR.
RECEIVED

15 NOV 2019

Good Day!

The Kapunungan sa mga Mass Communicators, in partnership with Silliman University Student Government and the number one socio-civic organization, Ang Sandigan, will organize the first-ever hosting workshop in the province—the SILLIMAN UNIVERSITY EVENT HOSTING CAMP 2019. It is a 2-day event Senior High School students will learn how to professionally become event hosts through activities and sessions delivered by experts. The camp will happen on December 7-8, 2019 at Silliman University.

In this regard, we would like to request from your good office to issue a memorandum to all Senior High School institutions in the province about the said event. **Registration fee is set at PHP 350** which includes meals and snacks during the event (2 AM Snacks, 2 PM Snacks, 2 Lunch, 1 Dinner) and also kit. Interested participants may contact Mr. Gilmore Leño through 09189417672.

Attached in this letter is the program flow of the camp. Should you have any queries, please don't hesitate to contact me via phone (09557884179).

Your help is so important in disseminating the information of the event. We look forward to your favourable action regarding this request. Thank you so much!

In the name of service above self,

NIEL ANTHONY E. LAJOT
Chairperson, Silliman University Event Hosting Camp 2019



SILLIMAN UNIVERSITY
EVENT HOSTING CAMP 2019



SILLIMAN UNIVERSITY EVENT HOSTING CAMP
DECEMBER 7-8, 2019
SILLIMAN UNIVERSITY

DAY 1 (Dec. 7, 2019)

MORNING

- 8:00-9:00 REGISTRATION
- 9:00-9:05 OPENING PRAYER
- 9:05-9:15 OPENING REMARKS
- 9:15-9:25 VIDEO PRESENTATION
- 9:25-9:40 MEET AND GREET GAME
- 9:40-10:00 SNACKS
- 10:00-11:00 DR. MARIA CECILIA GENOVE (BASIC OF
HOSTING: THE DO'S AND DON'TS)
- 11:00-11:20 SIMULATION
- 11:30-1:00 LUNCH

AFTERNOON

- 1:00-2:00 ENERGIZER
- 2:00-3:00 CECILLE CASTRO (CREATING YOUR OWN
BRAND OF HOSTING: HOW TO SUSTAIN THAT
PASSION)
- 3:00-3:20 SIMULATION
- 3:20-3:40 SNACKS



SULLIMAN UNIVERSITY
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- 3:40-4:00 GAME
4:00-4:30 "THOUGHTS FOR THE DAY"

DAY 2 (Dec. 8, 2019)

MORNING

- 8:00-8:00 PRAYER
8:05-8:15 ENERGIZER
8:15-8:45 GROUP DISCUSSION/SHARING
(WHY DO THEY LOVE HOSTING, IDOLS IN
THE FIELD, ETC)
8:45-9:45 DAN TORRES (CREATING YOUR OWN
BRAND OF HOSTING: HOW TO SUSTAIN
THAT PASSION)
9:45-10:15 SIMULATION
10:15-10:40 SNACKS
10:40-11:00 GAME
11:30-1:00 LUNCH

AFTERNOON

- 1:00-2:00 OPEN FORUM
2:00-4:00 FINAL SIMULATION
4:00-4:30 SNACKS

SOLIDARITY DINNER

- 6:00-6:05 OPENING PRAYER



SULLIVAN UNIVERSITY
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6:05-6:15	WORDS FROM MAM GENOVE
6:15-6:30	GAME
6:30-6:35	PRAYER FOR THE FOOD
6:35-7:35	DINNER
7:35-7:40	OATH TAKING
7:40-7:50	CLOSING REMARKS
7:50-8:00	CLEAN-UP