



November 22, 2019

DIVISION MEMORANDUM

No. 806 s. 2019

**FURTHER INTRUCTIONS FOR THE REGIONAL QUALIFIERS
TO PARTICIPATE 2019 RSPC**

**TO: Assistant Schools Division Superintendents
SGOD & CID Chief Education Program Supervisors
Division Education Program Supervisors/ Division Coordinators
Section Heads/ Education Program Specialists
Public School District Supervisors
School Managers
All Others Concerned**

1. In line with our preparations for the **2019 RSPC**, all **School Paper Advisers and Coaches** are ordered to attend the **MEETING** for last minute instructions on **November 25, 2019 at 9:00 AM at the Assembly Hall of Negros Oriental High School.**
2. The said school paper advisers and coaches are advised to fill out 4 copies of the registration forms and must submit such filled-out registration forms in BIG CAPS to **Mrs. Jenith Corpis Cabajon, Journalism Division Coordinator** on Monday November 25, 2019.
3. Moreover, **delegation T-Shirts of the participants will be distributed on that day as well.**
4. To reiterate, all RSPC participants are expected to arrive at the billeting quarter of **Canduman Elem. School in the morning of November 27, 2019 if not November 26, 2019.** Please inform **Mrs. Jenith Corpis Cabajon** of your time of arrival at the billeting quarter.
5. For safety and security reasons, all school paper advisers and coaches must see to it that safety is the number one priority thus, we urge you to ride on transportation vehicles whose company is well-established.
6. Insurance of the entire number of participants is shouldered by **NOSPAA Funds.** Hence, all advisers must be around on **NOVEMBER 25, 2019, MONDAY** to fill out documents for insurance or you may download the insurance form attached to speed up the process on the issuance of insurances and submit such filled- out insurance form to **Mrs. Jenith Corpis Cabajon.**
7. Attached are copies of the **RSPC Registration and Insurance Forms.**
8. This **MEMORANDUM** serves as the **TRAVEL ORDER.**
9. Immediate and widest dissemination of this **MEMORANDUM** is desired.

For the Schools Division Superintendent:

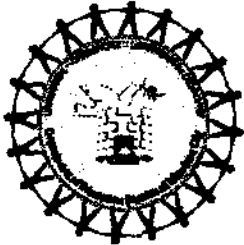
ADOLF P. AGUILAR

OIC, Asst. Schools Division Superintendent

Office In-Charge 9 9

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2019



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF MANDAUE CITY



RSPC 2019
REGISTRATION FORM

NAME (Last Name, First Name, Middle Name)	DESIGNATION (CJ/SPA)	CONTEST CATEGORY (News Writing, Editorial Writing etc.)	MEDIUM (English, Fil, BS)

Instructions:

1. Each Registration Form shall be filled out by each participating school/division.
2. Fill out the Registration Form in three copies ahead of time.
3. You may encode it and submit the copies to the Registration Committee on or before November 27, 2019.

TOTAL NUMBER OF PARTICIPANTS BY SCHOOL/DIVISION: _____

TOTAL AMOUNT PAID: _____

Received by:



2019 Regional Schools Press Conference
Nov. 25-29, 2019

REGISTRATION FORM

Municipality: _____

School: _____

No.	Name of Insured Person	Position (Student/Teacher/SPA)	Competition	Home Address	Sex	Date of Birth	Age	Parent/Guardian
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3								
4								
5								
6								
7								
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Signature Over Printed Name of Principal