



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

November 5, 2019

DIVISION MEMORANDUM  
No. 741, s. 2019

**ANNOUNCING THE VACANCIES FOR SCHOOL PRINCIPAL IV  
FOR SECONDARY LEVEL AND SCHOOL PRINCIPAL I FOR  
ELEMENTARY AND SECONDARY LEVEL**

To : OIC – Asst. Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors/District-In-Charge  
Public Elem. /Secondary Schools Administrators  
Teaching/Non-Teaching Personnel

1. This Office hereby announces the vacancies for the following positions:
  - (1) Secondary School Principal IV
  - (6) Elementary School Principal I
  - (3) Secondary School Principal I
  
2. Hereunder is the minimum Qualification Standards for the aforementioned vacant positions:

**Secondary School Principal IV**

Education : Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units + 6 units of Management  
Experience : 3 years as Principal  
Training : 40 hours of relevant training  
Eligibility : RA 1080 (Teacher)

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**Elementary/Secondary School Principal I**

*(Must be a passer for the National Examination for School Principals)*

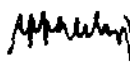
|             |   |  |
|-------------|---|--|
| Education   | : | Bachelor's degree in Elementary/Secondary Education; or Bachelor's degree with 18 professional education units |
| Experience  | : | HI for 1 year; or TIC for 2 years; or MT for 2 years; or Teacher for 5 years                                   |
| Training    | : | 40 hours of relevant training  |
| Eligibility | : | RA 1080 (Teacher)  |

3. Interested applicants are requested to submit **written applications indicating the position they are applying for** supported by certified copies of the following papers to the **Office of the Schools Division Superintendent**:

- Personal Data Sheet
- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate of Employment
- TIC Designation, if applicable

**DepEd Order No. 42, s. 2007** shall be the basis for evaluation of these papers. Deadline for submission is on **November 29, 2019 (additional documents after the deadline will NOT be accepted)**.

4. For the information and guidance of all concerned.

  
**SENEN P. PAULIN, CESO V**  
Schools Division Superintendent

*Incl: As stated  
WDB/lby/jc*