



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

October 1, 2019

DIVISION MEMORANDUM

No. 659, s. 2019

**ANNOUNCING THE VACANCY FOR THE POSITION OF
ATTORNEY III IN THE DIVISION OF NEGROS ORIENTAL**

To: OIC – Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/District-In-Charge
All Concerned

1. This is to announce to the field that this Office is now accepting applications for the position of Attorney III with the following minimum qualifications:

Position Title	Education	Experience	Training	Eligibility
Attorney III (SG 21)	Bachelor of Laws	1 year relevant experience	4 hours relevant training	RA 1080

2. Interested applicants are requested to submit **written applications** supported by certified copies of the following documents to the **Office of the Schools Division Superintendent**, in one (1) folder on or before **October 25, 2019**:

- Personal Data Sheet
- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended
- Official Transcript of Records
- Performance Rating (for the last 3 rating period)
- Service Record/Certificate of Employment

Criteria for selection is based on **DepEd Order No. 66, s. 2007**.

3. It is desired that this Memorandum be given widest dissemination.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

Incl: As stated
WDB/lby/jc

9 OCT 2019