



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

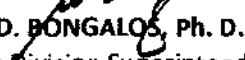
August 20, 2019

DIVISION MEMORANDUM
Number 396, s.2019

ONE-DAY PLANNING CONFERENCE FOR ALL DISTRICT KINDERGARTEN COORDINATORS

**TO: Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisor/Division Coordinator
PSDSs/ DICs
SEPS/EPS
Public Elementary & Secondary School Heads
All Others Concerned**

1. Please be informed that you are to attend a **One-Day Planning Conference for all Kindergarten Coordinators** on September 5, 2019 at the Division Library Hub, Division of Negros Oriental.
2. This orientation aims to:
 - a. Provide feedbacks on 2018 Kinder Day Celebration;
 - b. Discuss some of the Child Protection Policies;
 - c. Provide opportunities to share most appropriate activities /contest categories for Kinder Day 2019;
 - d. Organize personnel for the different working committees.
3. Participants are required to report/share the updates with regard to the implementation of Kindergarten program in their respective districts.
4. PROXY is NOT ALLOWED during the said conference.
5. This serves as your **TRAVEL ORDER**.
6. Expenses for lunch and snacks of the participants shall be charged against GAD funds while travel and other incidental expenses incurred are chargeable against local/School/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. For your information and guidance.


WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

8/25/19

9