



July 23, 2019

Division Memorandum
No. 445 s, 2019

**To: ASDS/Chiefs, CID & SGOD
DEPSs/SEPSs/EPSSs/Section Heads
District Supervisors/District-in-Charge
Public Elementary and Secondary School Heads
All Others Concerned**

**ORIENTATION ON THE NEW ACCOMPLISHMENT REPORT FORMS TO ALL ALTERNATIVE
LEARNING SYSTEM (ALS) DALCs and IMPLEMENTERS**

1. This office informs the field about the orientation on the new accomplishment reports to all ALS DALCs and implementers as well as giving of technical assistance on LIS enrolment on July 25, 2018 for the first congressional district and July 26, 2018 for the second and third congressional districts. The venue for the first congressional district will be at Manjuyod Central School, Manjuyod District 2 while for the second and third congressional districts will be at Valencia Central School, Valencia District.
2. Participants are requested to bring laptop, extension cords and pocket WIFI for the LIS enrolment assistance. They are expected to be in the said venue at exactly 8:00 in the morning to avoid delay of the session.
3. Travel expenses of the participants shall be charged against MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. This serves as travel order to ALS DALCs and Implementers as well as the Education Program Specialist II in ALS.
5. Immediate dissemination of and compliance of this memorandum is expected.

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Schools Division Superintendent