



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

July 19, 2019

Division Memorandum
No. 43A s, 2019

**SUBMISSION OF SUPPORTING DOCUMENTS for
INSTRUCTIONAL & TRANSPORTATION ALLOWANCE of
DISTRICT ALS COORDINATORS & MOBILE TEACHERS
for SY 2019-2020**

To : Asst. Schools Division Superintendents
Chiefs, CID & SGOD
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District In-Charge
Public Elementary & Secondary School Heads
Education Program Specialists II for ALS
All Others Concerned

1. To facilitate preparation of instructional and travelling allowances for District ALS Coordinators and Mobile Teachers for School Year 2019-2020, this office is urging the concerned DALCs and MTs to submit the following reports/documents using the template provided:

- a. Form 48 using office form (in 3 copies)
- b. New Daily Log Sheets (template provided)
- c. Accomplishment Report (template provided)
- d. Summary of Expenses (use old template)

2. The above-enumerated reports/documents must be due at the Division Office on or before July 26, 2019.

3. For dissemination and compliance.

For the Schools Division Superintendent:


NILITA L. RAGAY, Ed. D.
OIC-Asst. Schools Division Superintendent
Office In-Charge

7/19/19
JUL 2019

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section);
(035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3821 (Supply Section)

Address of CLC _____

Age	Male			Female			Total		
	BLP	Elem.	Sec.	BLP	Elem.	Sec.	BLP	Elem.	Sec.
6-11									
12-13									
14									
15-19									
20-24									
25-29									
30-39									
40-39									
50-59									
60 and above									
Grand Total =									

Address of CLC _____

Age	Male			Female			Total		
	BLP	Elem.	Sec.	BLP	Elem.	Sec.	BLP	Elem.	Sec.
6-11									
12-13									
14									
15-19									
20-24									
25-29									
30-39									
40-39									
50-59									
60 and above									
Grand Total =									

Prepare by: _____
DALSC/MT

Noted : _____
PSDS

Verified by: _____
EP5 II- ALS

Note: This accomplished report must be submitted to DepEd ALS Office c/o Consultant THREE (3) days after the end every month with Form 48 (3 copies)

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ALTERNATIVE LEARNING SYSTEM
 ACCOMPLISHMENT REPORT FOR THE MONTH OF _____

Name _____

Position/Designation _____

District _____

NO. OF CLASSES CONDUCTED	Learning Strands Covered					Instructional Materials Used	% of Learners Getting 75% up LCM (Learners' Meeting Criterion)					
	LS 1	LS 2	LS 3	LS 4	LS 5		LS 1	LS 2	LS 3	LS 4	LS 5	LS 6
CLC 1												
CLC 2												
CLC 3												
CLC 4												
CLC 5												

Prepared by : _____
 ALS Implementers

Noted by : _____
 PSDS

Verified by : _____
 EPS II - ALS