



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

July 12, 2019

DIVISION MEMORANDUM
No. 424 ; s. 2019

DIVISION TRAINING OF TRAINERS ON CYBERSAFETY IN SCHOOLS

TO : Assistant Schools Division Superintendents
Division Chiefs
Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/District-In-Charge
Public Elementary and Secondary School Principals
All Others Concerned

1. This office announces the conduct of the Two-Day Division Training of Trainers on Cybersafety in Schools which will be done on August 2-3, 2019 at Plaza Maria Luisa Suites Inn, Dumaguete City.
2. Participants in the said training are Public Schools District Supervisors, District Inset and Values Education /ESP Coordinators in the different districts of the Division of Negros Oriental.
3. Learning Facilitators, Technical Working Group and Management Team will convene on August 1, 2019 at 1:00 in the afternoon of the said venue stated above for the walkthrough of slide decks and preparation of the necessary materials needed for the training
4. Travelling and other incidental expenses of participants shall be charged to School MOOE Funds while board and lodging shall be charged to Division HRTD Funds subject to the usual accounting and auditing rules. First meal to be served will be lunch of the first day and last meal will be lunch of the second day.
5. All participants are required to attend the opening program and plenary on the first day at 8:00 in the morning. Participants are entitled to a one-day compensatory overtime credit for non-teaching personnel and one day service credit for teaching personnel upon submission of duly accomplished DTR and accomplishment report.
6. Participants must pre-register online through tms.depednodis.net/register & enter the training code 05DD0F4A93.
7. This Division Memorandum also serves as Travel Order for Learning Facilitators, Division Management Team and Participants.
8. Widest dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent