



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

July 9, 2019

DIVISION MEMORANDUM

No. 403 s. 2019

ORIENTATION OF GUIDANCE ADVOCATES ON STANDARDIZED GUIDANCE SERVICES

To: Assistant Schools Division Superintendents
Chiefs (CID & SGOD)
Public Schools Districts Supervisors/ Districts In-Charge
All Guidance Coordinators (Elementary & Secondary)
All Others Concerned

1. The Schools Governance & Operations Division (SGOD) through the Youth Formation Program (YFP) will be conducting an Orientation of Guidance Advocates on Standardized Guidance Services on July 18, 2019 (8am-5pm) at Hotel Palwa, Dumaguete City, Negros Oriental.
2. Districts are requested to send two (2) participants: 1 from Elementary and 1 from Secondary with specifications below
 - 1- District Elementary Guidance Coordinator (pref. School Head)
 - 1- District Secondary Guidance Coordinator (pref. Guidance Counselor)
3. Food of participants (breakfast, lunch and 2 snacks) shall be charged to Division GAD fund, while travelling and other incidental expenses of participants shall be charged to School MOOE/other local funds subject to the usual accounting and auditing rules and regulations.
4. This serves as **TRAVEL ORDER**.
5. For the information, guidance and strict compliance of all concerned.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

7/10/19

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