



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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June 25, 2019

Division Memorandum

No. 384 S. of 2019

**CONDUCT OF THE DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) FOR THE
2nd QUARTER CY 2019**

TO: ASDSs, Chiefs SGOD and CID, DEPSs
Division Coordinators, SEPS, EPS II, Unit Heads
All Others Concerned

1. This Office hereby announces the conduct of **2nd Quarter CY 2019 Division Monitoring, Evaluation and Adjustment (DMEA)** on July 10 to 11, 2019, 8:00 o' clock in the morning at the 3rd Floor Conference Room, DepEd Division of Negros Oriental Office.
2. The participants of this activity are **ASDSs, SGOD and CID Chiefs, DEPSs, Division Coordinators, SEPSs, EPS II and all Unit Heads**. All functional heads of the respective units are requested to create their individual Office report of accomplishments, adjustments, Concerns, Issues, Gaps and Problems encountered during the previous quarter (April to June 2019) in a PowerPoint Presentation. All Unit Heads are also obliged to validate all Means of Verification (MOVs) as per accomplishment claimed for the quarter.
3. All **PSDSs** in this Division are also mandated to actively participate by sharing their inputs in this two-day DMEA activity.
4. Travelling, accommodation and other incidental expenses shall be charged to Division MOOE/Local Funds subject to the usual auditing and accounting rules and regulations.
5. This serves as TRAVEL ORDER.
6. For widest dissemination and immediate compliance.

7/10/19
WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

6/28/2019

[Signature]

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(035)225-8180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8887 (Records Section);
(035) 422-8283 (Admin. Section); (035) 422-9287 (Personnel Section); (035) 225-2376 (Quard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1840 (Acct. Budget Section); (035) 422-3821 (Supply Section)