



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

January 14, 2019

**DIVISION MEMORANDUM**

No. 35, s. 2019

**ADDENDUM TO DIVISION MEMORANDUM No. 21, s. 2019, entitled "TWO (2)-DAY LIVE-IN SEMINAR WORKSHOP ON PERSONNEL SERVICES and PROCESSING OF EMPLOYEE BENEFITS AND PRIVILEGES"**

TO: Assistant Schools Division Superintendents  
Division Chiefs  
Division Education Program Supervisors  
Public Schools District Supervisors/District-In-Charge  
Public Elementary and Secondary School Principals  
All Others Concerned

1. In addition to Division Memorandum No. 21, s. 2019, all participants are informed that pick-up time from Division Office to seminar venue is 6:30-7:30 in the morning of January 17-18, 2019.
2. Sea Dream Resort will provide 2 vehicles for pick-up and vice versa for participants who will not be staying overnight.
3. For your information and guidance.

*Wf* **WILFREDA B. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent  
1/14/19

**15 JAN 2019**

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Supr's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)